



# BOARD MEETING MINUTES

December 5, 2024

The special meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, Dec. 5, 2024, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Allen calling the meeting to order at 1:03 p.m.

## BOARD MEMBERS PRESENT

C. Allen, Board Chair  
S. Miller, Vice-Chair  
T. Boymook  
R. Footz  
C. Holowaychuk  
D. Irwin  
R. Sorochan

## ADMINISTRATION PRESENT

S. Stoddard, Superintendent  
R. Marshall, Associate Superintendent, Supports for Students  
R. Johnson, Associate Superintendent, Human Resources  
C. Cole, Secretary-Treasurer  
J. Anderson, Executive Director, Division Supports and Student Transportation Services  
L. McNabb, Director, Communication Services  
C. Langford-Pickering, Executive Assistant/Recording Secretary

## CALL TO ORDER

The special meeting was called to order at 1:03 p.m. with all trustees noted above in attendance.

## LAND AND PEOPLE ACKNOWLEDGMENT

Board Chair Allen referenced the weather and honoured the land we share. She acknowledged our responsibilities as treaty members.

## AGENDA

Board Chair Allen called for additions or deletions to the agenda.

236/2024 | Trustee Irwin moved: That the Agenda be adopted, as circulated, as amended.

*CARRIED UNANIMOUSLY*

## New Business

### BYLAW NO. 009/2024 - THE ESTABLISHMENT OF WARDS AND ELECTORAL SUBDIVISIONS

Returning Officer Baranec presented to the Board for third reading and approval the Election Bylaw No. 009/2024 which outlines the establishment of wards and electoral subdivisions and noted pursuant to section 76 of the *Education Act*.

Continuation of the first and second reading of Bylaw 009/2024 and provided clarification why the phrase “general vote” is used in two of the Division’s ward. No issues from a legal perspective.

237/2024 | Trustee Boymook moved: That the Board of Trustees approves **third reading** of Bylaw No. 009/2024 which relates to the establishment of wards and electoral subdivisions of The Board of Trustees of Elk Island Public Schools.

*CARRIED UNANIMOUSLY*

238/2024 | Trustee Holowaychuk moved: That Appendix A of Board Policy 7: Board Operations—Bylaw No. 007/20—be replaced with Bylaw No. 009/2024.

*CARRIED UNANIMOUSLY*

### **BYLAW NO. 010/2024 – THE RULES AND PROCEDURES FOR THE CONDUCT OF SCHOOL TRUSTEE ELECTIONS OF THE BOARD OF TRUSTEES OF ELK ISLAND PUBLIC SCHOOLS.**

Returning Officer Baranec presented to the Board for three readings and approval the Election Bylaw No. 010/2024 which outlines the rules and procedures for the conduct of school trustee elections of the Board of Trustees of Elk Island Public Schools pursuant to section 76 of the *Education Act*.

239/2024 | Trustee Footz moved: That the Board of Trustees approves **first reading** of Bylaw No. 010/2024 which relates to the rules and procedures for the conduct of School Trustee Elections of the Board of Trustees of Elk Island Public Schools.

*CARRIED UNANIMOUSLY*

240/2024 | Vice-Chair Miller moved: That the Board of Trustees approves **second reading** of Bylaw No. 010/2024 which relates to the rules and procedures for the conduct of School Trustee Elections of the Board of Trustees of Elk Island Public Schools.

*CARRIED UNANIMOUSLY*

241/2024 | Trustee Irwin moved: That the Board of Trustees approves proceeding with the third reading of Bylaw No. 010/2024 which relates to the rules and procedures for the conduct of School Trustee Elections.

*CARRIED UNANIMOUSLY*

242/2024 | Trustee Sorochan moved: That the Board of Trustees approves **third reading** of Bylaw No. 010/2024 which relates to the rules and procedures for the conduct of School Trustee Elections of the Board of Trustees of Elk Island Public Schools.

*CARRIED UNANIMOUSLY*

### **ADJOURNMENT**

Board Chair Allen declared the meeting adjourned at 1:30 p.m.

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Cathy Allen, Board Chair

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Sandra Stoddard, Superintendent