



BOARD MEETING MINUTES

August 22, 2024

The organizational meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, Aug. 22, 2024, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Secretary-Treasurer Cole calling the meeting to order at 2:23 p.m.

BOARD MEMBERS PRESENT

C. Allen
T. Boymook
R. Footz
C. Holowaychuk
D. Irwin
S. Miller
J. Shotbolt
R. Sorochan

ADMINISTRATION PRESENT

S. Stoddard, Superintendent
R. Marshall, Associate Superintendent, Supports for Students
R. Johnson, Associate Superintendent, Human Resources
C. Cole, Secretary-Treasurer
W. Gilewich, Division Principal, Information and Security
K. Baranec, Communications Network Specialist/Election Officer
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Secretary-Treasurer Cole called the meeting to order at 2:23 p.m. with all trustees noted above in attendance, then proceeded with the Land and People acknowledgment.

POINT OF ORDER called by Trustee Boymook to adjourn the public Board meeting before continuing on with the Organizational meeting agenda. The adjournment was called by Board Chair Allen at 2:24 p.m. and noted in the appropriate Minutes of the Aug. 22, 2024 Board Meeting.

Secretary-Treasurer Cole then called the meeting to order at 2:24 p.m. with all trustees noted above in attendance, followed by the Land and People acknowledgment.

NOMINATION PROCEDURES

Secretary-Treasurer Cole presented the Nomination Procedures for the selection of Chair and Vice-Chair.

155/2024 | Trustee Irwin moved: That the Nomination Procedures for selection of Chair and Vice-Chair be approved, as presented.

CARRIED UNANIMOUSLY

POSITION OF CHAIR

Declaration of Interest for Board Chair

Each Board member was given one opportunity to declare their intent to seek the office of Board Chair.

Trustee Cathy Allen stated she would allow her name to stand for the position of Board Chair.

All other Board members indicated that it was not their intent to seek the office of Board Chair.

Secretary-Treasurer Cole called for a motion that one block nomination be made for all candidates running for the position of Chair.

156/2024 | Trustee Holowaychuk moved: That one block nomination be made for the candidate running for the position of Chair: Trustee Cathy Allen.

CARRIED UNANIMOUSLY

Declaration of Results/Announcement of Board Chair

Secretary-Treasurer Cole announced that Trustee Cathy Allen has been elected Chair of the Board of Trustees of Elk Island Public Schools.

Oath of Office

Commissioner for Oaths Karen Baranec swore in Trustee Cathy Allen as Board Chair.

Trustee Cathy Allen assumed the Chair.

AGENDA

Board Chair Allen called for additions or deletions to the Agenda.

Trustee Boymook noted two additional items: Allocation of \$1.6M additional funding as well as Superintendent Compensation.

157/2024 | Trustee Boymook moved: That the Agenda be adopted, as **amended**.

CARRIED UNANIMOUSLY

POSITION OF VICE-CHAIR

Declaration of Interest for Vice-Chair

Each Board member was given one opportunity to declare their intent to seek the position of Vice-Chair of the Board of Trustees.

Trustee Susan Miller stated she would allow her name to stand for the position of Vice-Chair.

All other Board members indicated that it was not their intent to seek the office of Vice-Chair.

Board Chair Allen called for a motion that one block nomination be made for the candidate running for the position of Vice-Chair.

158/2024 | Trustee Shotbolt moved: That one block nomination be made for the candidate running for the position of Vice-Chair: Trustee Susan Miller.

CARRIED UNANIMOUSLY

Declaration of Results/Announcement of Vice-Chair

Board Chair Allen declared that Trustee Susan Miller has been elected Vice-Chair of the Board of Trustees of Elk Island Public Schools for 2024-25.

Board Chair Allen congratulated Trustee Susan Miller as Vice-Chair.

Oath of Office

Commissioner for Oaths Karen Baranec swore in Trustee Susan Miller as Board Vice-Chair.

2024-25 BOARD OF TRUSTEES MEETING SCHEDULE

Secretary-Treasurer Cole presented the proposed 2024-25 Board of Trustees Meeting Schedule for approval.

159/2024 | Trustee Irwin moved: That the Board of Trustees approve the 2024-25 Board of Trustees Meeting Schedule, as presented.

CARRIED UNANIMOUSLY

TRUSTEE DISCLOSURE STATEMENTS

Secretary-Treasurer Cole advised the Board that all trustees are required to complete the Trustee Disclosure Statement for submission following the Organizational Meeting. As per the *Education Act* under Disclosure of Information Section 86(2), a summary page will be uploaded to the Trustees' website by Sept. 5, 2024.

COMMITTEE REPRESENTATIVE APPOINTMENTS

Board Chair Allen advised the Board that the Board Committee Representatives List for 2024-25 is to be reviewed and returned with their selection(s) to the Board Chair. The recommendation on committee appointments will be brought to the Board Meeting on Sept. 19, 2024, for approval.

160/2024 | Trustee Sorochan moved: That the Board Committees Representative Schedule for 2024-25 be referred to the Board Meeting on Sept. 19, 2024.

CARRIED UNANIMOUSLY

Trustee Boymook requested striking an ad hoc committee to review the Trustee Handbook, prepare for the upcoming election and review the terms of references.

ALLOCATION OF ONE-TIME FUNDING

Secretary-Treasurer Cole presented to the Board for approval the allocation of one-time funds received from the province in July 2024.

161/2024 | Board Chair Allen moved: That the Board of Trustees approve the allocation of the additional \$1.6 million in one-time funding received in July from the province be allocated out to schools (less \$50,000 to Next Step Outreach Schools and \$66,130 Educational Assistant Capacity Building Project) using the classroom complexity algorithm and that all other adjustments related to the fall budget (including shortfalls) are to be funded from reserves.

CARRIED UNANIMOUSLY

SUPERINTENDENT COMPENSATION

162/2024 | Trustee Boymook moved: That the Board of Trustees approve adjustments to the Superintendent compensation package.

CARRIED UNANIMOUSLY

RESOLUTION TO DESTROY BALLOTS

No ballots were required and need to be destroyed.

ADJOURNMENT

Board Chair Allen declared the meeting adjourned at 2:42 p.m.

Cathy Allen, Board Chair

Sandra Stoddard, Superintendent