



BOARD MEETING MINUTES

April 18, 2024

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, April 18, 2024—in the Boardroom at the Central Services Office in Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Cathy Allen, calling the meeting to order at 9:01 a.m.

BOARD MEMBERS PRESENT

- C. Allen, Board Chair
- S. Miller, Vice-Chair
- R. Footz
- C. Holowaychuk
- D. Irwin
- R. Sorochan

BOARD MEMBERS ABSENT

- T. Boymook
- J. Shotbolt

ADMINISTRATION PRESENT

- S. Stoddard, Superintendent
- R. Marshall, Associate Superintendent – Supports for Students
- W. Gilewich, Information and Security Officer
- C. Cole, Secretary-Treasurer
- D. Antymniuk, Division Principal
- L. McNabb, Director, Communications Services
- C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:01 a.m. with all trustees noted above in attendance.

IN-CAMERA SESSION

060/2024 | Vice-Chair Miller moved: That the Board meet in camera (9:01 a.m.).

CARRIED UNANIMOUSLY

061/2024 | Trustee Irwin moved: That the Board revert to the regular session (10:03 a.m.).

CARRIED UNANIMOUSLY

The Board recessed at 10:03 a.m. and reconvened at 10:12 a.m. with all trustees noted above in attendance.

Board Chair Allen welcomed everyone in attendance in person and online.

TREATY 6 ACKNOWLEDGMENT

Board Chair Cathy Allen called the meeting to order at 10:12 a.m. followed by the Land and People Acknowledgment.

AGENDA

Board Chair Allen called for additions or deletions to the Agenda.

062/2024 | Trustee Sorochan moved: That the Agenda be adopted, as circulated.

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Board Chair Allen called for confirmation of the March 21, 2024 Board Meeting Minutes.

063/2024 | Trustee Irwin moved: That the Board of Trustees approves the Minutes of the March 21, 2024 Board Meeting, as circulated.

CARRIED UNANIMOUSLY

CHAIR REPORT

Board Chair Allen presented the Chair's Report. Board Chair extended gratitude to all division volunteers — parents and guardians who support our students, supervise field trips, assist with drama productions and celebrations, Community of School Council (COSC) members and school council members. Volunteers are truly the backbone of the Division.

064/2024 | Board Chair Allen moved: That the Board of Trustees receives for information the Chair Report.

CARRIED UNANIMOUSLY

SUPERINTENDENT REPORT

Superintendent Stoddard presented the Superintendent's Report. Superintendent Stoddard thanked Associate Superintendent Marshall for being able to join the trustees in the school visits. Superintendent Stoddard shared a shout to all our volunteers. We cannot do this job without parents, community members, other caregivers who come to the table and give their time. It really takes a village. Kudos to the school council members.

065/2024 | Trustee Holowaychuk moved: That the Board of Trustees receives for information the Superintendent Report.

CARRIED UNANIMOUSLY

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

No comments, presentations or delegations were presented.

Association/Employee Groups

ASBA ZONE 2/3 REPORT

Vice-Chair Miller presented the ASBA Zone 2/3 report.

066/2024 | Vice-Chair Miller moved: That the Board of Trustees receives for information the report from the representative of the ASBA Zone 2/3.

CARRIED UNANIMOUSLY

ATA LOCAL NO. 28 REPORT

Board Chair Allen welcomed and invited the ATA representative, D. Zielke, to present the ATA Local No. 28 Report.

067/2024 | Trustee Footz moved: That the Board of Trustees receives for information the report from the representative of the ATA Local No. 28.

CARRIED UNANIMOUSLY

EMPLOYEE RELATIONS GROUP (ERG) REPORT

Board Chair Allen welcomed and invited the ERG representative, M. Miller, to present the ERG Report.

068/2024 | Vice-Chair Miller moved: That the Board of Trustees receives for information the report from the representative of the Employee Relations Group.

Business Arising from Previous Meeting

No business arising from the previous meeting.

New Business

BUSINESS ARISING FROM IN CAMERA

No business arising from in camera.

AMENDED 2023-24 BOARD OF TRUSTEES MEETING SCHEDULE

Board Chair Allen presented to the Board for approval the amended 2023-24 Board of Trustees Meeting Schedule.

069/2024 | Trustee Irwin moved: That the Board of Trustees approves the amended 2023-24 Board of Trustees Meeting Schedule.

Trustee Footz noted required housekeeping edits to the meeting schedule.

Trustee Holowaychuk sought clarification on the start times for the Board meetings on May 2 and June 6, 2024. Start time confirmed for 9 a.m.

VOTE ON MOTION 069/2024: *CARRIED UNANIMOUSLY*

BOARD POLICY 13: APPEALS AND HEARINGS REGARDING STUDENT MATTERS

Trustee Footz presented to the Board for approval the amended Board Policy 13: Appeals and Hearings Regarding Student Matters.

070/2024 | Trustee Holowaychuk moved: That the Board of Trustees approves amendments to Board Policy 13: Appeals and Hearings Regarding Student Matters, as presented.

CARRIED UNANIMOUSLY

ACCESSING 2024-25 DIVISION UNALLOCATED RESERVES

Secretary-Treasurer Cole presented to the Board for approval a recommendation to access Unallocated Division Reserves in the amount of \$352,000.

071/2024 | Trustee Irwin moved: That the Board of Trustees approves access to Division Unallocated Reserves for the 2024-25 year of \$352,000.

Appreciation was shared for administration's forward thinking on the seconded principal position to support the artificial intelligence, digital transformation and products work, and for the additional Career Pathway teachers to prepare students for the world beyond school.

Superintendent Stoddard noted that the Career Pathway positions are critical to our division, and it is administration's plan to move forward and have this allocation part of the regular allocation for Supports for Students.

VOTE ON MOTION 071/2024: *CARRIED UNANIMOUSLY*

2024-25 KEY BUDGET ASSUMPTIONS

Superintendent Stoddard shared gratitude for all the background work conducted to figure out the Division's budget allocations. The key budget assumptions allow the Board to look at the budget at a very broad perspective.

Director von Tettenborn proceeded to present the key budget assumptions for 2024-25.

072/2024 | Vice-Chair Miller moved: That the Board of Trustees approves the key budget assumptions for 2024-25, as presented.

CARRIED UNANIMOUSLY

STUDENT TRANSPORTATION FEES FOR 2024-25

Superintendent Stoddard pulled and deferred recommendation No. 1, That the Board of Trustees approves the amendments to Board Policy 17: Student Transportation Services to align with the *Funding Manual for School Authorities for the 2024-25 School Year*; and put forward only recommendation No. 2, That the Board of Trustees approves the proposed 2024-25 Student Transportation Fee Schedule, as presented.

Director Weder proceeded to present to the Board the proposed 2024-25 Student Transportation Fee Schedule.

Trustee Irwin left the meeting at 11:36 a.m. and returned at 11:39 a.m.

073/2024 | Trustee Irwin moved: That the Board of Trustees approves the proposed 2024-25 Student Transportation Fee Schedule, as presented.

CARRIED UNANIMOUSLY

Committee Reports

POLICY COMMITTEE

Trustee Footz presented a report for information from the Policy Committee meeting held on April 3, 2024.

074/2024 | Trustee Footz moved: That the Board of Trustees receives for information the report from the Policy Committee meeting held on April 3, 2024.

CARRIED UNANIMOUSLY

STUDENT EXPULSION COMMITTEE

Trustee Footz presented a report for information from the Student Expulsion Committee meetings held on April 5 and 12, 2024.

075/2024 | Trustee Footz moved: That the Board of Trustees receives for information the report from the Student Expulsion Committee meetings held on April 5 and 12, 2024.

CARRIED UNANIMOUSLY

Reports for Information

No reports for information were presented.

Trustee Notices of Motion and Requests for Information

No notices of motion or requests for information were presented.

Board Chair Allen noted the end of the public session at 12:00 p.m.

IN-CAMERA SESSION

076/2024 | Trustee Sorochan moved: That the Board meet in camera (12:01 p.m.).

CARRIED UNANIMOUSLY

077/2024 | Trustee Sorochan moved: That the Board revert to the regular session (1:29 p.m.).

CARRIED UNANIMOUSLY

ADJOURNMENT

Board Chair Allen declared the meeting adjourned at 1:30 p.m.

Cathy Allen, Board Chair

Sandra Stoddard, Superintendent