



BOARD MEETING MINUTES

August 24, 2023

The organizational meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, Aug. 24, 2023, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Secretary-Treasurer Cole calling the meeting to order at 11:00 a.m.

BOARD MEMBERS PRESENT

On site:

C. Allen
T. Boymook
R. Footz
C. Holowaychuk
D. Irwin
S. Miller
J. Seutter
J. Shotbolt
R. Sorochan

ADMINISTRATION PRESENT

S. Stoddard, Superintendent
R. Marshall, Associate Superintendent, Supports for Students
R. Johnson, Associate Superintendent, Human Resources
C. Cole, Secretary-Treasurer
D. Antymniuk, Division Principal
B. Billey, Managing Director, Human Resources
W. Gilewich, Division Principal, Information and Security
L. McNabb, Director, Communication Services/Election Officer
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Secretary-Treasurer Cole called the meeting to order at 11:01 a.m. with all trustees noted above in attendance.

TREATY 6 ACKNOWLEDGEMENT

Secretary-Treasurer Cole acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was entered into, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

NOMINATION PROCEDURES

Secretary-Treasurer Cole presented the Nomination Procedures for the selection of Chair and Vice-Chair.

160/2023 | Trustee Boymook moved: That the Nomination Procedures for selection of Chair and Vice-Chair be approved, as presented.

CARRIED UNANIMOUSLY

POSITION OF CHAIR

Declaration of Interest for Board Chair

Each Board member was given one opportunity to declare their intent to seek the office of Board Chair.

Trustee Holowaychuk stated she would allow her name to stand for the position of Board Chair.

Trustee Allen stated she would allow her name to stand for the position of Board Chair.

All other Board members indicated that it was not their intent to seek the office of Board Chair.

Secretary-Treasurer Cole called for a motion that one block nomination be made for all candidate running for the position of Chair.

161/2023 | Trustee Irwin moved: That one block nomination be made for the candidate running for the position of Chair: Trustee Holowaychuk and Trustee Allen.

CARRIED UNANIMOUSLY

Declaration of Results/Announcement of Board Chair

Secretary-Treasurer Cole announced that Trustee Cathy Allen has been elected Chair of the Board of Trustees of Elk Island Public Schools.

Oath of Office

Commissioner for Oaths Laura McNabb swore in Trustee Cathy Allen as Board Chair.

Trustee Allen assumed the Chair.

AGENDA

Board Chair Allen called for additions or deletions to the Agenda.

162/2023 | Trustee Irwin moved: That the Agenda be adopted, as circulated.

CARRIED UNANIMOUSLY

POSITION OF VICE-CHAIR

Declaration of Interest for Vice-Chair

Each Board member was given one opportunity to declare their intent to seek the position of Vice-Chair of the Board of Trustees.

Trustee Irwin stated he would allow his name to stand for the position of Vice-Chair.

Trustee Miller stated she would allow her name to stand for the position of Vice-Chair.

Trustee Shotbolt stated she would allow her name to stand for the position of Vice-Chair.

All other Board members indicated that it was not their intent to seek the office of Vice-Chair.

Board Chair Allen called for a motion that one block nomination be made for the candidate running for the position of Vice-Chair.

163/2023 | Trustee Shotbolt moved: That one block nomination be made for the candidate running for the position of Vice-Chair: Trustee Irwin, Trustee Miller and Trustee Shotbolt.

CARRIED UNANIMOUSLY

Board Chair Allen noted there was not a clear majority of votes, and a second ballot was to be taken.

Round two ballots were distributed. There was not a clear majority of votes, and a third ballot was taken.

Following the second ballot, the trustee who received the least number of votes was dropped from the ballot-- Trustee Irwin was removed. Trustee Miller and Trustee Shotbolt remained on the third ballot.

Round three ballots were distributed.

Declaration of Results/Announcement of Vice-Chair

Board Chair Allen declared that Trustee Susan Miller has been elected Vice-Chair of the Board of Trustees of Elk Island Public Schools.

Board Chair congratulated Trustee Miller as Vice-Chair.

Oath of Office

Commissioner for Oaths Laura McNabb swore in Trustee Susan Miller as Board Vice-Chair.

Board Chair Allen congratulated Trustee Miller in her new role.

2023-24 BOARD OF TRUSTEES MEETING SCHEDULE

Secretary-Treasurer Cole presented the proposed 2023-24 Board of Trustees Meeting Schedule for approval. The schedule provides for full-day monthly Board meetings on the third or fourth Thursday of each month, whenever possible.

164/2023 | Trustee Boymook moved: That the Board of Trustees approve the 2023-24 Board of Trustees Meeting Schedule, as presented.

CARRIED UNANIMOUSLY

TRUSTEE DISCLOSURE STATEMENTS

Secretary-Treasurer Cole advised the Board that all trustees are required to complete the Trustee Disclosure Statement for submission following the Organizational Meeting. As per the *Education Act* under Disclosure of Information Section 86(2), a summary page will be provided at a subsequent meeting.

COMMITTEE REPRESENTATIVE APPOINTMENTS

Board Chair Allen advised the Board that the Board Committee Representatives List for 2023-24 is to be reviewed and returned with their selection(s) to the Board Chair. The recommendation on committee appointments will be brought to the Board Meeting on Sept. 15, 2022, for approval.

165/2023 | Trustee Sorochan moved: That the Board Committee Representative Schedule for 2023-24 be referred to the Board Meeting on Sept. 21, 2023.

CARRIED UNANIMOUSLY

RESOLUTION TO DESTROY BALLOTS

Board Chair Allen noted that the ballots need to be destroyed.

166/2023 | Trustee Irwin moved: That the ballots be destroyed.

CARRIED UNANIMOUSLY

Trustee Irwin moved: that the ballots be destroyed.

Board Chair Allen expressed gratitude to the former Board Chair Boymook and Vice-Chair Holowaychuk—the pivotal work by Board Chair Boymook and Vice-Chair Holowaychuk during their term was instrumental. Their guidance, wisdom and leadership made it where EIPS is today. Passing of the torch to Board Chair Allen. Board Chair Allen has seen the work from both sides and looks forward to her tenure.

ADJOURNMENT

Board Chair Allen declared the meeting adjourned at 12:00 p.m.

Cathy Allen, Board Chair

Sandra Stoddard, Superintendent