



BOARD MEETING MINUTES

June 15, 2023

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, June 15, 2023, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Trina Boymook calling the meeting to order at 9:01 a.m.

BOARD MEMBERS PRESENT

T. Boymook, Board Chair
C. Holowaychuk, Vice-Chair
C. Allen
R. Footz
D. Irwin
S. Miller
J. Seutter
J. Shotbolt
R. Sorochan

ADMINISTRATION PRESENT

M. Liguori, Superintendent
S. Stoddard, Associate Superintendent, Supports for Students
B. Billey, Associate Superintendent, Human Resources
C. Cole, Secretary-Treasurer
D. Antymniuk, Division Principal
L. McNabb, Director, Communication Services
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Meeting was called to order at 9:01 a.m. with all trustees noted above in attendance.

IN-CAMERA SESSION

133/2023 | Trustee Irwin moved: That the Board meet in camera (9:01 a.m.).

CARRIED UNANIMOUSLY

134/2023 | Trustee Irwin moved: That the Board revert to regular session (9:39 a.m.).

CARRIED UNANIMOUSLY

The Board recessed at 9:39 a.m. and reconvened at 10:02 a.m. with all trustees noted above in attendance.

TREATY 6 ACKNOWLEDGMENT

Board Chair Boymook acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was entered into, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

AGENDA

Board Chair Boymook called for additions or deletions to the Agenda.

Board Chair noted the 11 a.m. time certain would be stricken from the agenda. The presentation to occur at its natural spot.

135/2023 | Trustee Seutter moved: That the agenda be adopted, as amended.

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Board Chair Boymook called for confirmation of the May 25, 2023 Board Meeting Minutes.

136/2023 | Trustee Sorochan moved: That the Board of Trustees approves the Minutes of May 25, 2023 Board Meeting, as circulated.

CARRIED UNANIMOUSLY

CHAIR REPORT

Board Chair Boymook presented the Chair's report.

137/2023 | Board Chair Boymook moved: That the Board of Trustees receives the Chair's report for information.

CARRIED UNANIMOUSLY

SUPERINTENDENT REPORT

Superintendent Liguori presented the Superintendent's report.

138/2023 | Trustee Footz moved: That the Board of Trustees receives the Superintendent's report for information.

CARRIED UNANIMOUSLY

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

SCA Society Board--Nate Peters, Board Chair and Steve Mebs, Vice Chair shared their Board's work with the SCA school and family communities to develop a vision and mission, improve parent engagement, transparency and communication strategies. As well as align SCA Society's strategic plan with Elk Island Public Schools plan.

Association/Employee Groups

ASBA ZONE 2/3 REPORT

Trustee Allen presented to the Board the report from the ASBA Zone 2/3 meeting held on May 26, 2023.

139/2023 | Trustee Allen moved: That the Board of Trustees receives the report from the representative of the ASBA Zone 2/3 for information.

CARRIED UNANIMOUSLY

ATA LOCAL REPORT

Board Chair Boymook welcomed ATA representative D. Zielke. Representative Zielke presented to the Board the ATA Local #28 report for information.

140/2023 | Trustee Footz moved: That the Board of Trustees receives for information the report from the representative of the ATA Local #28.

CARRIED UNANIMOUSLY

EMPLOYEE RELATIONS GROUP (ERG) REPORT

Board Chair Boymook welcomed ERG representative D. Jarvin. Representative Jarvin presented to the Board the ERG report for information.

Board Chair expressed gratitude on behalf of the Board to Dulcie Jarvin for her passion and work in representing the Classified staff group—best wishes in her retirement.

141/2023 | Trustee Allen moved: That the Board of Trustees receives for information the report from the representative of the Employee Relations Group.

CARRIED UNANIMOUSLY

Business Arising from Previous Meeting

No business arising from the previous meeting.

New Business

BUSINESS ARISING FROM IN CAMERA

142/2023 | Trustee Shotbolt moved: That the Board declare that Andrew School, accompanying lands and identified capital assets are surplus to Board needs; and

That pursuant to sections 9 and 10 of Alberta Regulation 86/2019, *Education Act*, “Disposition of Property Regulation,” the Board ask the Minister:

- to approve the Board’s declaration and the property and identified capital assets either
 - be transferred to the municipality, or if the municipality refuses,
 - to be disposed of as per the regulation.

CARRIED UNANIMOUSLY

AUDIT ENGAGEMENT LETTER

Vice-Chair Holowaychuk presented to the Board the 2023 engagement letter from MNP LLP for approval.

143/2023 | Trustee Seutter moved: That the Board of Trustees approves the 2023 financial audit engagement letter, as presented.

CARRIED UNANIMOUSLY

ATTENDANCE BOUNDARY ADJUSTMENT: ELEMENTARY FRENCH IMMERSION

Superintendent Liguori and Assistant Director Dragon presented to the Board for approval the proposed attendance boundary adjustment for the elementary French Immersion program.

144/2023 | Vice-Chair Holowaychuk moved: That the Board of Trustees approves the adjusted elementary French Immersion attendance boundaries:

- Designate elementary French Immersion students living in Cambrian Crossing to Heritage Hills Elementary, effective 2023-24.
- Expand Heritage Hills French Immersion attendance boundary so it aligns with its regular English program boundary—phased in starting with kindergarten in 2024-25.

CARRIED UNANIMOUSLY

Committee Reports

AUDIT COMMITTEE

Vice-Chair Holowaychuk presented a report from the Audit Committee meeting held on June 7, 2023, for information.

145/2023 | Vice-Chair Holowaychuk moved: That the Board of Trustees receives for information the report from the Audit Committee meeting held on June 7, 2023.

CARRIED UNANIMOUSLY

Reports for Information

UNAUDITED FINANCIAL REPORT FOR SEPT. 1, 2022 TO MAY 31, 2023

Director Lewis presented to the Board the Unaudited Financial Report for the period Sept. 1, 2022 to May 31, 2023, for information.

Trustee Shotbolt left at 11:03 a.m. and returned at 11:05 a.m.

146/2023 | Trustee Allen moved: That the Board of Trustees receives for information the Unaudited Financial Report for the period Sept. 1, 2022 to May 31, 2023, for Elk Island Public Schools.

CARRIED UNANIMOUSLY

2022-23 SUMMARY OF SCHOOL FEE CHANGES

Secretary-Treasurer Cole presented to the Board a summary of fee changes from January to June 2023.

147/2023 | Trustee Seutter moved: That the Board of Trustees receives for information a summary of fee changes from January to June 2023, for the 2022-23 school year.

CARRIED UNANIMOUSLY

NATIONAL AND INTERNATIONAL FIELD TRIPS 2022-23

Associate Superintendent Stoddard presented to the Board the National and International Field Trips Report for information.

148/2023 | Trustee Irwin moved: That the Board of Trustees receives for information a report on national and international field trips for the 2022-23 school year.

CARRIED UNANIMOUSLY

LOCALLY DEVELOPED COURSES 2023-24

Associate Superintendent Stoddard presented to the Board the Locally Developed Courses for 2023-24.

149/2023 | Trustee Shotbolt moved: That the Board of Trustees receives for information a report on Locally Developed Courses for the 2023-24 school year.

CARRIED UNANIMOUSLY

Trustee Notices of Motion and Requests for Information

No notice of motions or request for information was reported.

Board Chair Boymook and fellow trustees recognized Superintendent Liguori's last public Board meeting with Elk Island Public Schools – "so many tremendous things accomplished that made a difference for EIPS and the Board is forever grateful. Superintendent Liguori's leadership led the Division through challenging times using a well measured approach and sound direction. A lot of successes to celebrate. EIPS is in a far better place because of Superintendent Liguori's leadership, openness and knowledge. The Board is grateful for the Superintendent's guidance, advice and respect, and for being student-centred."

Trustee referenced the song, *For Good*, stating "because I knew you, I have been changed for good."

Superintendent Liguori recognized the ERG and ATA representatives' service in representing EIPS staff groups. He asked that his gratitude be passed on to staff for their dedication, hard work, public education focus and dedication to EIPS.

- Superintendent Liguori expressed to the Board that it has been an honour and privilege to work with them, and former trustees over the past eight-plus years. May the Board embrace Dr. Sandra Stoddard.

ADJOURNMENT

Board Chair Boymook declared the meeting adjourned at 11:55 a.m.

Trina Boymook, Board Chair

Mark Liguori, Superintendent