



Date: \_\_\_\_\_

To whom it may concern:

**RE: BUS DRIVER AUTHORIZATION LETTER**

\_\_\_\_\_ is authorized to drive the bus effective \_\_\_\_\_, to drive for \_\_\_\_\_.

Resume, application form with employment history, and criminal record check are all available in the HR Department at the Elk Island Public Schools central office located at 683 Wye Road.

Sincerely,

\_\_\_\_\_  
Safety Officer

c.c. Driver File