BOARD OF TRUSTEES
ELK ISLAND PUBLIC SCHOOLS REGIONAL DIVISION #14

REGULAR SESSION
THURSDAY, SEPTEMBER 18, 2014

AGENDA

Board Mission Statement – To teach students how to learn, to prepare each student to achieve his/her best, and to assist students in becoming contributing members of society.

9:00 am

1. CALL TO ORDER

T. Boymook

2. COMMITTEE OF THE WHOLE

10:00 am

3. AMENDMENTS TO AGENDA / ADOPTION OF AGENDA

4. APPROVAL OF MINUTES

4.1 Regular Board Meeting – August 28, 2014 (encl)
4.2 Board Organizational Meeting – August 28, 2014 (encl)
4.3 Special Board Meeting – September 4, 2014 (encl)
4.4 Special Board Meeting – September 11, 2014 (encl)

5. CHAIR'S REPORT

T. Boymook

5.1 COSC Kick-Off – September 18, 2014 (verbal)
5.2 20th World Teachers’ Day – October 5, 2014
5.3 Heartland Alliance Church Opening

6. SUPERINTENDENT'S REPORT

B. Beliveau

6.1 Update on Enrolment
6.2 No Child Without (encl)
6.3 Events:
   - EIPS Division Professional Development Day – October 10, 2014
   - The Terry Fox National School Run Day – September 24, 2014

ASSOCIATION/LOCAL REPORTS

7. ASBA Zone 2/3 MEETING

H. Wall

- Next Meeting – September 26, 2014 (verbal)

8. ATA LOCAL REPORT

B. Shields (verbal)

NEW BUSINESS

9. READ IN WEEK RESOLUTION

E. Zimmerman/S. Jenkins

Theme - Books with Bling – Celebrating Award Winning Books (encl & video)

10. 2014 - 2015 ACTING CHAIR SCHEDULE

T. Boymook (encl)

(over)
11. 2014 - 2015 BOARD COMMITTEE REPRESENTATIVES  T. Boymook  
(encl)

12. 2014 – 2015 TRUSTEE SCHOOL LIAISON REPRESENTATIVES  T. Boymook  
(encl)

COMMITTEE REPORTS

13. AUDIT COMMITTEE  C. Holowaychuk  
- September 4, 2014  
(encl)

REPORTS FOR INFORMATION

14. STUDENT TRANSPORTATION UPDATE  E. Zimmerman/L. Weder  
(encl)

15. TRUSTEES' REPORTS/NOTICES OF MOTION  
(verbatim)

ADJOURNMENT
RECOMMENDATIONS TO SEPTEMBER 18, 2014 BOARD OF TRUSTEES

2. That the Board meet In Camera.
   That the Board revert to Regular Session.

3. That the Agenda be adopted as amended or as circulated.

4.1 That the Board approve the Minutes from the Board Meeting held August 28, 2014 as amended or as circulated.

4.2 That the Board approve the Minutes from the Board Organizational Meeting held August 28, 2014 as amended or as circulated.

4.3 That the Board approve the Minutes from the Special Board Meeting held September 4, 2014 as amended or as circulated.

4.4 That the Board approve the Minutes from the Special Board Meeting held September 11, 2014 as amended or as circulated.

5. That the Board receive the Chair’s report for information.

6. That the Board receive the Superintendent’s report for information.

7. That the Board receive for information the update on the ASBA Zone 2/3 Meeting to be held on September 26, 2014.

8. That the Board receive the report from the representative of the ATA Local #28 for information.

9. Read In Week 2014 Resolution:
   Whereas Read-In recognizes that reading is important for the development of the intellectual, emotional, and social facets of the individual;
   Whereas reading opens doors to discovery and provides unlimited opportunities for adventure, enjoyment and learning for people of all ages;
   Whereas literacy is crucial for community development and economic progress;
   Whereas the Elk Island Public School Board is proud to celebrate learning and life-long education;
   Therefore be it resolved that the Elk Island Public School Board supports Read-In Week, October 6 to October 10, 2014 and encourages related activities with the schools.

......2
10. THAT the Board approve the following schedule for the position of Acting Chair to serve in the absence of the Chair and Vice Chair as authorized by the School Act.

<table>
<thead>
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<td>September 2015</td>
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11. That the Board of Trustees approve the 2014 – 2015 Board Committee Representatives Schedule.

12. That the Board of Trustees approve the 2014 – 2015 Trustee School Liaison representatives list.

13. That the Board of Trustees receive the report from the Audit Committee meeting held September 4, 2014 for information.

14. That the Board receive the Student Transportation Monthly Update Report for information.
The regular meeting of the Elk Island Public Schools Regional Division Board of Trustees was held on Thursday, August 28, 2014 in the Board Room, Central Services Administration Building, Sherwood Park, Alberta.

The Board of Trustees Meeting convened with Chair Trina Boymook calling the meeting to order at 9:00 a.m.

Board members present:
- Trina Boymook
- Jim Seutter
- Skip Gordon
- Harvey Stadnick
- Colleen Holowaychuk
- Heather Wall
- Barb McNeill
- Ray Welsh
- Lynn Patterson (9:10 am)

Administration present:
- B. Beliveau Superintendent
- K. Satchwell Associate Superintendent
- Human Resources
- E. Zimmerman Associate Superintendent
- Instructional Services
- S. McFadyen Chief Financial Officer/
  Secretary/Treasurer
- K. Sand Director, Communication Services
- J. Jarvie Recording Secretary

Also in attendance was B. Shields representing the ATA Local #28.

Committee of the Whole

Moved by H. Wall:

159/2014 THAT the Board meet In Camera (9:00 a.m.). CARRIED UNANIMOUSLY

Moved by H. Stadnick:

160/2014 THAT the Board revert to regular session (10:10 a.m.). CARRIED UNANIMOUSLY

The Board recessed at 10:10 a.m. and reconvened at 10:30 a.m. with all trustees noted above in attendance except L. Patterson and J. Seutter.

AGENDA

The Chair called for additions or deletions to the agenda.

Moved by H. Stadnick:

161/2014 THAT the Agenda be approved, as presented. CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

The Chair called for confirmation of the June 17, 2014 Special Board Meeting Minutes.

Moved by C. Holowaychuk:

162/2014 THAT the Minutes of the June 17, 2014 Special Board Meeting be approved, as presented. CARRIED UNANIMOUSLY
The Chair called for confirmation of the June 19, 2014 Board Meeting Minutes.

Moved by B. McNeill:

163/2014 THAT the Minutes of the June 19, 2014 Board Meeting be approved, as presented. CARRIED UNANIMOUSLY

The Chair called for confirmation of the June 27, 2014 Special Board Meeting Minutes.

Moved by H. Wall:

164/2014 THAT the Minutes of the June 27, 2014 Special Board Meeting be approved, as presented. CARRIED UNANIMOUSLY

CHAIR’S REPORT

T. Boymook presented the Chair’s Report.

L. Patterson returned to the meeting at 10:35 a.m.

Moved by T. Boymook:

165/2014 THAT the Chair’s verbal report be received for information. CARRIED UNANIMOUSLY

SUPERINTENDENT’S REPORT

B. Beliveau presented the Superintendent’s Report.

Moved by R. Welsh:

166/2014 THAT the Board receive the Superintendent’s report for information. CARRIED UNANIMOUSLY

ASSOCIATION/LOCAL REPORTS

CSBA Congress C. Holowaychuk presented the report from the CSBA Congress that she attended July 3 – 5, 2014 in Niagara Falls, Ontario.

Moved by C. Holowaychuk:

167/2014 THAT the Board receive for information the Professional Development report from the CSBA Congress she attended July 3 – 5, 2014. CARRIED UNANIMOUSLY

ATA Local Report ATA Local representative B. Shields presented the ATA Local Report.

Moved by L. Patterson:

168/2014 THAT the Board receive the report from the representative of the ATA Local #28 for information. CARRIED UNANIMOUSLY

NEW BUSINESS

Approval of Evaluation Reports

T. Boymook presented the Approval of Evaluation Reports. As per Board Policy 7 - Board Operations and Board Policy 2 – Role of the Board, Appendix A – Board Annual Work Plan Framework, the Board will complete and approve the Board Self-Evaluation in concert with the Superintendent/CEO Evaluation, to reinforce alignment of purpose, annually in August. The evaluations were completed on August 19 and 20, 2014.
Moved by H. Stadnick:

169/2013 THAT the Board approve the Board self-evaluation report as developed at the facilitated workshop of August 20, 2014, and

THAT the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate. CARRIED UNANIMOUSLY

Moved by S. Gordon:

170/2013 THAT the Board approve the Superintendent’s Evaluation Report as developed in the Evaluation Workshop of August 19, 2014 as an accurate accounting of the Superintendent’s performance for the period September 1, 2013 – August 19, 2014; and

FURTHER, the Board authorizes the Chair to make any required technical edits and to sign the report on the Board’s behalf. CARRIED UNANIMOUSLY

COMMITTEE REPORT

Partners in Education B. McNeill presented the report arising from the Partners in Education Foundation Meeting held June 25, 2014.

Moved by B. McNeill:

171/2014 THAT the Board of Trustees receive the report from the Partners in Education Foundation Meeting held June 25, 2014 for information. CARRIED UNANIMOUSLY

REPORTS FOR INFORMATION

Priorities for 2014/15 B. Beliveau presented the Priorities for 2014 – 2015. He advised that the Priorities have been previously approved by the Board. They include a boundary review of Fort Saskatchewan, Communicating Student Learning, Three Year Education Plan 2015 – 2018, the Calendar Committee and the Education Act and Regulatory Review.

Moved by R. Welsh:

172/2014 THAT the Board of Trustees receive the Priorities for 2014/2015 for information. CARRIED UNANIMOUSLY

Administrative Procedures B. Beliveau presented the update on Administrative Procedures. These Procedures have been approved and reviewed by the Executive Team and updated on the EIPS website.

Moved by B. McNeill:

173/2014 THAT the Board receive for information the report on the status of Administrative Procedures. CARRIED UNANIMOUSLY

Employee Benefit Plans K. Satchwell presented the Employee Benefit Plans. The rates set annually by ASEBP and by Manulife are based on provincial and national trends. The new rates are provided to schools and departments prior to September 1.

Moved by S. Gordon:

174/2014 THAT the Board of Trustees receive for information the Alberta School Employee Benefit Plan Premium Rates and the Manulife Financial Benefit Plan Premium Rates effective September 1, 2014. CARRIED UNANIMOUSLY
Facility Services – 2014 Summer Project Update

S. McFadyen, B. David and C. Wait presented the Facility Services – 2014 Summer Project Update. It was noted that all projects are on schedule, except for the Fort Saskatchewan High School change room modernization, and will be complete prior to school opening on September 2.

Moved by L. Patterson:

175/2014   THAT the Board of Trustees receive the Facility Services – 2014 Summer Project Update for information.  CARRIED UNANIMOUSLY

Student Trans. Update

E. Zimmerman presented the Student Transportation Update. It was noted that for the 2015 school year Student Transportation will transport approximately 9000 students on 150 contracted buses that serve 554 bus routes.

Moved by R. Welsh:

176/2014   THAT the Board receive the Student Transportation Monthly Update Report for information.  CARRIED UNANIMOUSLY

TRUSTEES’ REPORT/NOTICES OF MOTION

Reports presented.

Moved by T. Boymook:

177/2014   THAT the Board Meeting be adjourned at 11:40 a.m.
The Organizational Meeting of the Board of Trustees of Elk Island Public Schools Regional Division No. 14 was held on Thursday, August 28, 2014 in the Board Room, Central Services Administration Building, Sherwood Park, Alberta.

The Board of Trustees Organizational Meeting convened with CFO/Secretary-Treasurer Scott McFadyen calling the meeting to order at 1:30 p.m.

Board members present:
- Trina Boymook
- Jim Seutter
- Skip Gordon
- Harvey Stadnick
- Colleen Holowaychuk
- Heather Wall
- Barb McNeill
- Ray Welsh
- Lynn Patterson

Administration present:
- B. Beliveau, Superintendent
- K. Satchwell, Associate Superintendent
- Human Resources
- E. Zimmerman, Associate Superintendent
- Instructional Services
- S. McFadyen, Chief Financial Officer/
  Secretary/Treasurer
- K. Sand, Director, Communication Services
- J. Jarvie, Recording Secretary

Also in attendance was B. Shields representing the ATA Local #28.

The CFO/Secretary-Treasurer S. McFadyen called the meeting to order at 1:30 p.m. and welcomed everyone to the Organizational Meeting. He advised that he will chair the meeting until a Chair is elected. If ballots are required the Board’s Executive Assistant Tanya Hunter will act as the Election Officer and Superintendent Bruce Beliveau will act as Scrutineer.

NOMINATION PROCEDURES

S. McFadyen presented the Nomination Procedures for the election of Chair and Vice Chair. There were no questions regarding the Procedures.

Moved by B. McNeill:

178/2014 THAT the Nomination Procedures for Selection of Chair and Vice Chair be approved. CARRIED UNANIMOUSLY

POSITION OF CHAIR

DECLARATION OF INTEREST

Each Board member was given one opportunity to declare his or her intent to seek the office of Board Chair. C. Holowaychuk and T. Boymook each stated that they would allow their name to stand for the position of Chair. All other Board members indicated that it was not their intent to seek the office of Chair at this time.

NOMINATION OF CANDIDATES

The Chair called for one block motion for the position of Chair – C. Holowaychuk and T. Boymook.

Moved by R. Welsh:

179/2014 THAT one block nomination be made for all candidates running for the position of Chair: Colleen Holowaychuk and Trina Boymook. CARRIED UNANIMOUSLY

Board Chair Secretary-Treasurer
CANDIDATES’ OPPORTUNITY TO SPEAK

Trustees T. Boymook and C. Holowaychuk spoke on their interest, skills and knowledge for the position of Board Chair.

TRUSTEES’ QUESTIONS OF CANDIDATES

Time was afforded for trustees to ask questions of the candidates. There were none.

BALLOTING PROCESS AND DECLARATION OF RESULTS

The election officer distributed and then collected the ballots. A secret ballot was taken for the position of Chair. The election officer and scrutineer left the room to tabulate the votes.

DECLARATION OF RESULTS/ANNOUNCEMENT OF CHAIR

S. McFadyen announced that there is a clear majority on the first ballot, T. Boymook has been elected Chair of the Board.

OATH OF OFFICE

Commissioner for Oaths K. Sand swore T. Boymook in as Board Chair.

Additions to agenda

The Chair called for additions/deletions to the agenda.

Approval of Agenda

Moved by H. Wall:

180/2014 THAT the agenda be approved, as presented. CARRIED UNANIMOUSLY

POSITION OF VICE CHAIR

DECLARATION OF INTEREST FOR VICE CHAIR

Each Board member was given one opportunity to declare his or her intent to seek the position of Vice Chair of the Board of Trustees. C. Holowaychuk and H. Wall stated that they would allow their name to stand for the position of Vice Chair. All other Board members indicated that it was not their intent to seek the office of Vice Chair at this time.

NOMINATION OF CANDIDATES

The Chair called for one block motion for the position of Vice Chair – C. Holowaychuk and H. Wall.

Moved by R. Welsh:

181/2014 THAT one block nomination be made for all candidates running for the position of Chair: Colleen Holowaychuk and Heather Wall. CARRIED UNANIMOUSLY

CANDIDATES’ OPPORTUNITY TO SPEAK

Trustee H. Wall spoke on her interest, skills and knowledge for the position of Board Vice Chair. C. Holowaychuk stated that she has nothing further to add to her earlier speech.

TRUSTEES’ QUESTIONS OF CANDIDATES

Time was afforded for trustees to ask questions of the candidates. There were none.

BALLOTING PROCESS AND DECLARATION OF RESULTS

The election officer distributed and then collected the ballots. A secret ballot was taken for the position of Vice Chair. The election officer and scrutineer left the room to tabulate the votes.

DECLARATION OF RESULTS/ANNOUNCEMENT OF VICE CHAIR

The Chair announced that there is a clear majority on the first ballot, C. Holowaychuk has been elected Vice Chair of the Board.
OATH OF OFFICE
Commissioner for Oaths K. Sand swore C. Holowaychuk in as Board Vice Chair.

2014 – 2015 BOARD MEETING SCHEDULE

S. McFadyen presented the 2014 – 2015 Board Meeting Schedule. He noted that the November 27 meeting will be an evening meeting rather than during the day. Depending on the timing of the Provincial Budget announcement the Budget Review and Budget Approval dates may have to be revised.

Moved by C. Holowaychuk:

182/2014 THAT the Board of Trustees approve the Board Meeting Schedule for 2014 – 2015. CARRIED UNANIMOUSLY

TRUSTEE DISCLOSURE STATEMENT

S. McFadyen advised that trustees completed and submitted their Trustee Disclosure Statement at the Organizational Meeting in 2013. Trustees were requested to submit a new Statement if there are changes to be made to the one on file.

COMMITTEE AND REPRESENTATIVE APPOINTMENTS

The Chair advised that the Committee and Representative Appointments list is enclosed in the agenda package. She requested that trustees review the list and return it to her by the end of the day. She will bring a recommendation on committee appointments for approval to the regular Board Meeting on September 18, 2014.

Moved by H. Stadnick:

183/2014 THAT the Board Committees and Board Representatives for 2014 – 2015 be referred to the September 18, 2014 Board of Trustees Meeting. CARRIED UNANIMOUSLY

RESOLUTION TO DESTROY BALLOTS

Moved by H. Wall:

184/2014 THAT the ballots be destroyed. CARRIED UNANIMOUSLY

The Chair declared the meeting adjourned at 2:00 p.m.
The special meeting of the Elk Island Public Schools Regional Division Board of Trustees was held on Thursday, September 4, 2014 in the Board Room, Central Services Administration Building, Sherwood Park, Alberta.

The Board of Trustees Special Meeting convened with Chair Trina Boymook calling the meeting to order at 1:00 p.m.

Board members present:
- Trina Boymook
- Jim Seutter
- Skip Gordon
- Harvey Stadnick
- Colleen Holowaychuk
- Heather Wall
- Barb McNeill
- Ray Welsh
- Lynn Patterson

Administration present:
- B. Beliveau Superintendent
- K. Satchwell Associate Superintendent
- Human Resources
- E. Zimmerman Associate Superintendent
- Instructional Services
- S. McFadyen Chief Financial Officer/
  Secretary/Treasurer
- J. Jarvie Recording Secretary

Committee of the Whole

Moved by H. Wall:
185/2014 THAT the Board meet In Camera (1:00 p.m.) CARRIED UNANIMOUSLY

Moved by R. Welsh:
186/2014 THAT the Board revert to regular session (1:15 p.m.) CARRIED UNANIMOUSLY

Moved by C. Holowaychuk:
187/2014 THAT the Board direct the Chair to send a letter to the Mayor of Strathcona County regarding matter 2014-3. CARRIED UNANIMOUSLY

Moved by C. Holowaychuk:
188/2014 THAT the Board direct the Chair and Fort Saskatchewan Trustees to hold a meeting with the Mayor of Fort Saskatchewan regarding matter 2014-4. CARRIED UNANIMOUSLY

The Chair declared the meeting adjourned at 1:20 p.m.

_______________________  ___________________________
Board Chair   Secretary-Treasurer
The special meeting of the Elk Island Public Schools Regional Division Board of Trustees was held on Thursday, September 11, 2014 in the Board Room, Central Services Administration Building, Sherwood Park, Alberta.

The Board of Trustees Special Meeting convened with Chair Trina Boymook calling the meeting to order at 9:10 a.m.

Board members present:
- Trina Boymook
- Lynn Patterson
- Skip Gordon
- Harvey Stadnick
- Colleen Holowaychuk
- Ray Welsh
- Barb McNeill

Board members absent:
- Jim Seutter
- Heather Wall

Administration present:
- B. Beliveau Superintendent
- E. Zimmerman Associate Superintendent
- S. McFadyen Chief Financial Officer/
- Instructional Services
- J. Jarvie Recording Secretary

Also in attendance were representatives relative to matter 2014-200.

The Chair advised that this Special Board meeting has been called to consider the appeal of a student matter. According to the School Act, Section 67 trustees have been provided with written notice of the meeting, therefore this constitutes a special meeting. Because the meeting deals with a student matter it will be heard in a closed session.

Committee of the Whole

 Moved by H. Stadnick:

189/2014 THAT the Board meet In Camera (9:10 a.m.) CARRIED UNANIMOUSLY

 Moved by R. Welsh:

190/2014 THAT the Board revert to regular session (12:30 p.m.). CARRIED UNANIMOUSLY

 Moved by B. McNeill:

191/2014 THAT the Board of Trustees uphold the Superintendent’s decision in student matter 2014 – 200. CARRIED

In Favour: T. Boymook, C. Holowaychuk, B. McNeill, H. Stadnick, R. Welsh
Opposed: S. Gordon, L. Patterson
Absent: J. Seutter, H. Wall

 Moved by T. Boymook:

192/2014 THAT the Board Meeting be adjourned at 12:35 p.m.
No Child Without® Update – Fall 2014

Background
- No Child Without® is a national charitable program jointly coordinated by the Canadian MedicAlert Foundation and the Lions Club of Canada, offering all registered children between their 4th and 14th birthdays with free 24-hour MedicAlert protection, regardless of their financial resources.
- Their vision is to help protect the estimated 300,000 children with medical conditions across Canada by offering No Child Without® to all 12,000 elementary schools over the next five years.
- A child’s school must be registered in the program before parents can register their child in No Child Without®. A school division must be registered and have identified the schools within the division before individual schools can register in No Child Without®.
- More information is available at www.nochildwithout.ca.
- It remains the decision of parents whether or not to register their child in the program once the school is registered. This program is available free of charge until a child’s 14th birthday. After a child turns 14, parents will have to pay for the MedicAlert service.
- At that time, families have the option of transitioning to the StudentsFIRST Program, which offers MedicAlert services to eligible students (ages 4-18) at a discounted rate.
- Schools and school divisions do not have to register in this program for it to be available to families.
- More information is available at www.medicalert.ca/studentsfirst.

No Child Without® in EIPS
- EIPS registered as a school division in No Child Without® in January 2009.
- Over the years, EIPS has gradually registered all eligible schools in the division (eligible schools are those that serve students in any grade between Kindergarten and Grade 8).

<table>
<thead>
<tr>
<th>Year</th>
<th>Number of Schools Registered</th>
<th>Number of Students Registered</th>
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<tr>
<td>2010-2011</td>
<td>13</td>
<td>76</td>
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<tr>
<td>2011-2012</td>
<td>22</td>
<td>125</td>
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<tr>
<td>2012-2013</td>
<td>34</td>
<td>145</td>
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<tr>
<td>2013-2014</td>
<td>TBD</td>
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- Because EIPS is a registered school division in the No Child Without® program, all division employees and their immediate family members are eligible to receive a discount on MedicAlert services.
- More information is available at www.medicalert.ca/sbe.
- Communication Services provided information about No Child Without® to all principals of registered schools in August. Information about the employee discount is available on StaffConnect.
RESOLUTION

WHEREAS Read-In recognizes that reading is important for the development of the intellectual, emotional, and social facets of the individual;

WHEREAS reading opens doors to discovery and provides unlimited opportunities for adventure, enjoyment and learning for people of all ages;

WHEREAS literacy is crucial for community development and economic progress;

WHEREAS the Elk Island Public School Board is proud to celebrate learning and life-long education;

THEREFORE BE IT RESOLVED THAT THE ELK ISLAND PUBLIC SCHOOL BOARD SUPPORTS READ-IN WEEK, OCTOBER 6TH TO OCTOBER 10TH, 2014 AND ENCOURAGES RELATED ACTIVITIES WITH THE SCHOOLS.

Trina Boymook, Chair, Elk Island Public Schools Board of Trustees
2014 – 2015 ACTING CHAIR SCHEDULE

Recommendation:

THAT the Board approve the following schedule for the position of Acting Chair to serve in the absence of the Chair and Vice Chair as authorized by the School Act.

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Background:

Pursuant to Section 65 (3) of the School Act, if both the Chair and the Vice Chair, through illness or other reasons, are unable to perform the duties of the office or are absent, the Board has the authority to appoint from among its members an Acting Chair during the Chair’s and the Vice Chair’s absence or inability to act. The Acting Chair shall perform the role during any absence of the Chair and Vice Chair within the designated time frame.

The schedule will ensure that Acting Chair coverage is in place until the next round of appointments following the Board Organizational Meeting in August 2015.

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Presented to:  Board of Trustees  September 18, 2014
Recommendation:

THAT the Board of Trustees approve the 2014 – 2015 Board Committee Representatives schedule.

Background:

Standing and ad hoc (task force) committees exist at the pleasure and mandate of the Board of Trustees. The trustee has a responsibility to be well prepared for committee meetings and to participate in the discussions and decision-making that may lead to a recommendation being made to the Board for approval and/or action.

Discussion:

In establishing the committee placements, trustee interests were taken into consideration. The Board assigns trustees to committees for liaison purposes. The Board Chair may attend as ex-officio on any and all committees at his/her discretion. Trustees have an obligation to attend duly called committee meetings that they are appointed to. When unavailable to attend, trustees must arrange for an alternate through the Board Chair. Trustees appointed as alternates would attend committee meetings in the absence of the designated trustee representative. In cases where the Board delegates its authority to a committee a resolution approved by the committee is of the same force and affect as if passed by the Board. As an example, the Board, through policy, delegates its responsibility for student expulsion hearings to the Student Expulsion Committee. In this case, the Committee Chair reports the Committee decision to the Board at its regular meeting, at which time the report is received for information.

Attachment:

2014 – 2015 Board Committees Representatives Schedule

Presented to: Board of Trustees September 18, 2014
## 2014-2015 Board Committee Representatives

<table>
<thead>
<tr>
<th>COMMITTEE REPRESENTATIVES</th>
<th>TRUSTEES</th>
<th>ADMIN. RESOURCE</th>
<th>DATE APPOINTED</th>
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<tr>
<td><strong>Board Committees as per Board Policy 8</strong></td>
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<tr>
<td>1. COMMITTEE OF THE WHOLE</td>
<td>All Trustees</td>
<td>B. Beliveau</td>
<td>September 18, 2014</td>
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<td>K. Sand</td>
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<td>2. AUDIT COMMITTEE</td>
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<td>September 18, 2014</td>
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<td>4. BOARD HIGHLIGHTS</td>
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<td>September 18, 2014</td>
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<td>J.Clark/D.Barron</td>
<td>September 18, 2014</td>
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<td>H. Stadnick</td>
<td>J. Jarvie</td>
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<td>J. Seutter</td>
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<td>6. TEACHER/BOARD CONSULTATION</td>
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<td>September 18, 2014</td>
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<td>8. POLICY REVIEW COMMITTEE</td>
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<td>H. Stadnick</td>
<td>L. Weder</td>
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| **Board Committees as per Board Policy 9** | | | |
| 1. COMMITTEE OF SCHOOL COUNCILS (COSC) | Board Chair | B. Beliveau | September 18, 2014 |
| (Other Trustees) | | S. Johnson | |
| (Optional Attendance) | | | |
| 2. BOARD REPRESENTATIVE TO ASBA ZONE 2/3 | H. Wall (Rep) | | September 18, 2014 |
| (Trustees may attend Zone meetings at any time) | Acting Chair | | |
| (over) | | | |
Strathcona County Ward and Fort Saskatchewan Ward Committees:

4. CAPITAL REGION LINKAGES COMMITTEE H. Wall September 18, 2014

Lamont Ward Committee:

5. LAMONT COUNTY INTERAGENCY COMMITTEE C. Holowaychuk September 18, 2014

The Board Chair may attend as ex-officio any and all committees at his/her discretion.

Approved: September 18, 2014
2014 - 2015 TRUSTEE SCHOOL LIAISON REPRESENTATIVES

Recommendation:

THAT the Board of Trustees approve the 2014 - 2015 Trustee School Liaison Representatives list.

Background:

Trustees are assigned to liaise with schools in their geographic area.

Attachment:

2014 - 2015 Trustee School Liaison Representatives

Presented to: Board of Trustees September 18, 2014
<table>
<thead>
<tr>
<th>Dept.</th>
<th>School</th>
<th>Phone No.</th>
<th>Fax No.</th>
<th>Principal</th>
<th>Assist. Principal</th>
<th>School Address</th>
<th>Trustee School Contact</th>
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<tr>
<td>004</td>
<td>ALH</td>
<td><em>(780-632-3113)</em></td>
<td><em>(780-632-3603)</em></td>
<td>Greg Probert</td>
<td>Melissa Kerr</td>
<td>5037 - 48 Avenue, Vegreville T9C 1L8</td>
<td>Ray Welsh</td>
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<tr>
<td>022</td>
<td>ADW</td>
<td><em>(780-365-2301)</em></td>
<td><em>(780-365-3734)</em></td>
<td>Daniel Verheoff</td>
<td>T J Kamens</td>
<td>Box 300, Andrew T0B 0C0</td>
<td>Colleen Holowaychuk</td>
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<tr>
<td>001</td>
<td>AES</td>
<td><em>(780-522-2006)</em></td>
<td><em>(780-522-5787)</em></td>
<td>Judy Whittaker</td>
<td>Helen Kowtow</td>
<td>55151 Range Road 222, Androssan T9E 2M8</td>
<td>Skip Gordon</td>
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<tr>
<td>003</td>
<td>AJA</td>
<td><em>(780-522-2234)</em></td>
<td><em>(780-522-5787)</em></td>
<td>Dan Vandenbigh</td>
<td>Rob Leatherdale / Liane Schultz</td>
<td>55159 Range Road 222, Androssan T9E 2M8</td>
<td>Skip Gordon</td>
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<tr>
<td>005</td>
<td>AFW</td>
<td><em>(780-522-0044)</em></td>
<td><em>(780-543-3467)</em></td>
<td>Bill Schacht</td>
<td>Anne Milt / Sheryl Tlacsic / Sharon Gach</td>
<td>58 Colville Boulevard, Sherwood Park T9A 4V5</td>
<td>Barb McNeill</td>
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<tr>
<td>007</td>
<td>BMD</td>
<td><em>(780-467-0991)</em></td>
<td><em>(780-464-5398)</em></td>
<td>Christine Romanico</td>
<td>Paul McKay</td>
<td>28 Heron Road, Sherwood Park T9A 0H2</td>
<td>Barb McNeill</td>
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<tr>
<td>010</td>
<td>BJR</td>
<td><em>(780-796-3936)</em></td>
<td><em>(780-796-3037)</em></td>
<td>Sven Danzinger</td>
<td>n/a</td>
<td>Box 190, Drudermich T0B 0S0</td>
<td>Colleen Holowaychuk</td>
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<tr>
<td>008</td>
<td>CAS</td>
<td><em>(780-698-0784)</em></td>
<td><em>(780-698-0797)</em></td>
<td>Ralph Sorochan</td>
<td>Teacher-in-Charge (Jennifer Frederick)</td>
<td>55992 Range Road 214, Fort Saskatchewan T8L 4A3</td>
<td>Harvey Stadnick</td>
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<tr>
<td>012</td>
<td>CBL</td>
<td><em>(780-467-2255)</em></td>
<td><em>(780-467-2258)</em></td>
<td>Lonnie Holmes</td>
<td>Tracey Mith</td>
<td>50 Main Boulevard, Sherwood Park T9A 0G2</td>
<td>Trina Boymook</td>
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<tr>
<td>017</td>
<td>EHY</td>
<td><em>(780-467-2134)</em></td>
<td><em>(780-467-3333)</em></td>
<td>Crystal Iaconetti</td>
<td>n/a</td>
<td>mailing address: 5411 - 50 Avenue, Lamont T0B 2R0</td>
<td>Colleen Holowaychuk</td>
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<tr>
<td>018</td>
<td>FRH</td>
<td><em>(780-467-3800)</em></td>
<td><em>(780-467-4041)</em></td>
<td>Brad Cocksley</td>
<td>Jessica Smith / Barclay Spady</td>
<td>330 Colville Boulevard, Sherwood Park T9A 0K7</td>
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<tr>
<td>023</td>
<td>FHS</td>
<td><em>(780-592-3571)</em></td>
<td><em>(780-592-1040)</em></td>
<td>Weylyn Gilewicz</td>
<td>Todd Williamson</td>
<td>10092 - 97 Avenue, Fort Saskatchewan T9L 1R2</td>
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<td>025</td>
<td>FTV</td>
<td><em>(780-522-3059)</em></td>
<td><em>(780-522-3061)</em></td>
<td>MJ Nam</td>
<td>Grant Riddles</td>
<td>55259 Range Road 224, Sherwood Park T9C 1B5</td>
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<tr>
<td>032</td>
<td>GLN</td>
<td><em>(780-467-5519)</em></td>
<td><em>(780-467-3436)</em></td>
<td>Cheryl DeVries</td>
<td>Judy Anderson</td>
<td>106 Georgina Drive, Sherwood Park T9A 2V8</td>
<td>Lynn Patterson</td>
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<td>033</td>
<td>JMW</td>
<td><em>(780-962-1272)</em></td>
<td><em>(780-962-1267)</em></td>
<td>Mike Lastuka</td>
<td>Lisa Sauder</td>
<td>9625 - 82 Street, Fort Saskatchewan T8L 3T6</td>
<td>Harvey Stadnick</td>
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<tr>
<td>036</td>
<td>LLM</td>
<td><em>(780-467-6018)</em></td>
<td><em>(780-467-5042)</em></td>
<td>Dave Armitage</td>
<td>Jeff Hurubulluck / Lynda Machekich</td>
<td>101 Crimson Drive, Sherwood Park, T9B 2P1</td>
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<td>042</td>
<td>RHG</td>
<td><em>(780-998-2216)</em></td>
<td><em>(780-998-7374)</em></td>
<td>Sue Freiheit</td>
<td>Justin Mazur</td>
<td>9512 - 92 Street, Fort Saskatchewan T8L 1L7</td>
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<td><em>(780-925-9371)</em></td>
<td><em>(780-925-7294)</em></td>
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<td>107 Adams Road, Sherwood Park T9B 2R9</td>
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<td><em>(780-992-0129)</em></td>
<td><em>(780-992-0404)</em></td>
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<td>date unspecified</td>
<td>109 Windermere Drive, Sherwood Park T9A 4H8</td>
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<td>049</td>
<td>WBO</td>
<td><em>(780-467-7751)</em></td>
<td><em>(780-467-3525)</em></td>
<td>Jacqui Holmes</td>
<td>Linda Watt</td>
<td>1127 Parker Drive, Sherwood Park T8A 4E5</td>
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<td>WBF</td>
<td><em>(780-464-3330)</em></td>
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<td>Jacqui Holmes</td>
<td>Linda Watt</td>
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<td><em>(780-467-4494)</em></td>
<td>Carol Brown</td>
<td>Bill Korec</td>
<td>163, 22560 Wye Road, Sherwood Park T9A 4T6</td>
<td>Jim Seutter</td>
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</table>

Updated Sept 9, 2014

* long distance to/from Sherwood Park
** administered by WFG
*** administered by ALH
**** administered by LHS
AUDIT COMMITTEE

RECOMMENDATION:

That the Board of Trustees receive the report from the Audit Committee meeting held September 4, 2014 for information.

MEETING HIGHLIGHTS:

1. 2013-2014 Audit Plan
2. Internal audit
3. Year-end school reviews
4. UDA (Unrestricted Deposit Account)
5. Audit Committee Structure

PRESENTED TO:  Board of Trustees on September 18, 2014
Student Transportation Update

Recommendation

THAT the Board receive the Student Transportation Monthly Update Report for information.

Background

- For the 14/15 School Year Student Transportation’s final count is 9022 students being transported. This is up from last year by approximately 100 students.

- Included in that number is 204 Catholic riders and 183 New Horizon students.

- The Student Transportation office was very busy during start up this year and responded to over 3000 phone calls and 829 emails from parents.

- EIPS Student Transportation presented a new program for first time school bus riders called the Little Elk Island Adventure. Students and parents had the opportunity to ride on the bus and review the safety zone. We held three sessions in Sherwood Park, two in Fort Saskatchewan and one in Vegreville. The response was excellent. Aside from some technical issues the evenings were well received. We followed up with a survey to parents and received some great feedback on the event and where we could improve. The clear message was that they loved the bus ride and the “Sven” stuffed elk.

- On August 28, 2014 Student Transportation hosted their Annual Driver’s Professional Development Day. Approximately 200 Bus Operators and Bus Contractors were in attendance. We also honored several Bus Contractors who retired with plaques. The speakers provided were informative and educational and provided drivers with some great tools to manage first aid on the bus and reiterated the importance of ensuring students are clear of the danger zone and accounted for before they leave their stops.

- Student Transportation met with the City of Fort Saskatchewan on Friday, August 29th to discuss the proposal to alter the bylaw to include the use of flashing 8 lights to assist students to cross the roadways in the urban attendance area. Student Transportation’s feedback was that we were not in favor of this amendment for safety reasons. Current practice for drop off procedure in Sherwood Park and Fort Saskatchewan is that once a child is dropped off the bus clears the drop off before the students cross so that both oncoming traffic and pedestrians have clear sightlines.

Submitted to: Board of Trustees

Date: September 18, 2014