



BOARD MEETING MINUTES

January 20, 2022

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, Jan. 20, 2022, in the Board Room, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Boymook calling the meeting to order at 9:03 a.m.

BOARD MEMBERS PRESENT

T. Boymook, Board Chair
C. Holowaychuk, Vice-Chair
C. Allen
R. Footz
D. Irwin
S. Miller
J. Seutter
J. Shotbolt
R. Sorochan

ADMINISTRATION PRESENT

M. Liguori, Superintendent
S. Stoddard, Associate Superintendent
B. Billey, Associate Superintendent
C. Cole, Secretary-Treasurer
D. Antymniuk, Division Principal
L. McNabb, Director, Communication Services
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Meeting called to order at 9:03 a.m. with all trustees noted above in attendance.

IN CAMERA SESSION

001/2022 | Vice-Chair Holowaychuk moved: That the Board meet in camera (9:03 a.m.).

CARRIED UNANIMOUSLY

002/2022 | Trustee Irwin moved: That the Board revert to regular session (9:41 a.m.).

CARRIED UNANIMOUSLY

The Board recessed at 9:41 a.m. and reconvened at 10:04 a.m. with all trustees noted above in attendance.

TREATY 6 ACKNOWLEDGMENT

Board Chair Boymook called the meeting to order and acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was entered into, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

AGENDA

Board Chair Boymook called for additions or deletions to the Agenda.

003/2022 | Trustee Sorochan moved: That the Agenda be adopted, as circulated.
CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Board Chair Boymook called for confirmation of the Dec. 16, 2021 Board Public Meeting Minutes.

004/2022 | Trustee Shotbolt moved: That the Board of Trustees approve the Minutes of Dec. 16, 2021 Board Meeting, as circulated.
CARRIED UNANIMOUSLY

CHAIR REPORT

Board Chair Boymook presented the Chair's report.

005/2022 | Board Chair Boymook moved: That the Board of Trustees receive the Chair's report for information.
CARRIED UNANIMOUSLY

SUPERINTENDENT REPORT

Superintendent Liguori presented the Superintendent's report.

006/2022 | Trustee Miller moved: That the Board of Trustees receive the Superintendent's report for information.
CARRIED UNANIMOUSLY

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

No comments, presentations and delegations were presented.

Association and Local Reports

ATA LOCAL REPORT

Board Chair Boymook welcomed ATA representative D. Zielke. Representative Zielke presented the Local ATA report to the Board.

007/2022 | Vice-Chair Holowaychuk moved: That the Board of Trustees receive the report from the representative of the ATA Local #28 for information.
CARRIED UNANIMOUSLY

Business Arising from Previous Meeting

Trustee Irwin restated the notice of motion presented to the Board on Dec. 16, 2021, to direct administration to complete a review or study of division the area of Sherwood Park, electoral Ward 1.

008/2022 | Trustee Irwin moved: Be it resolved that the Board of Trustees undertake an internal review or study of dividing the area of Sherwood Park, Ward 1, into three election zones or areas.

IN FAVOUR: D. Irwin and J. Seutter

OPPOSED: T. Boymook, C. Holowaychuk, C. Allen, R. Footz, S. Miller, R. Sorochan, J. Shotbolt

DEFEATED

New Business

BUSINESS ARISING FROM IN CAMERA

No business arising from in camera.

BOARD POLICY 4: TRUSTEE CODE OF CONDUCT AND POLICY 4 APPENDIX: TRUSTEE CODE OF CONDUCT SANCTIONS

Trustee Footz presented to the Board for approval the amendments to Board Policy 4: Trustee Code of Conduct and to Board Policy 4 Appendix: Trustee Code of Conduct Sanctions.

009/2022 | Trustee Irwin moved: That the Board of Trustees approve the amendments to Board Policy 4: Trustee Code of Conduct, as presented.

CARRIED UNANIMOUSLY

010/2022 | Trustee Allen moved: That the Board of Trustees approve the amendments to Board Policy 4 Appendix: Trustee Code of Conduct Sanctions, as presented.

CARRIED UNANIMOUSLY

BOARD POLICY 7: BOARD OPERATIONS

Trustee Footz presented to the Board for approval a suspension of Section 4.4.3 of Board Policy 7: Board Operations.

011/2022 | Trustee Seutter moved: That the Board of Trustees suspend Section 4.4.3 of Board Policy 7: Board Operations effective January 20, 2022, until the end of the 2021-22 school year.

CARRIED UNANIMOUSLY

BOARD POLICY 24: PERSONAL COMMUNICATION DEVICES

Trustee Footz presented to the Board for approval the amendments to Board Policy 24: Personal Communication Devices.

012/2022 | Trustee Irwin moved: That the Board of Trustees approve the amendments to Board Policy 24: Personal Communication Devices, as presented.

CARRIED UNANIMOUSLY

2022-23 SCHOOL CALENDAR

Division Principal Antymniuk presented to the Board for approval the proposed 2022-23 School Calendar.

013/2022 | Trustee Footz moved: That the Board of Trustees approve the 2022-23 school year calendar, as presented.

Board Chair opened the floor for discussion.

Trustee Seutter requested [Motion 013/2022](#) be amended to read: That the Board of Trustees approve the 2022-23 school year calendar, maintain fall break, 181 instructional days and early dismissal for a three-year term.

Board Chair opened the floor for discussion from the Board on the amendment.

Point of Order called by Superintendent Liguori as the motion on the table ([Motion 013/2022](#)) is for the 2022-23 School Calendar only.

Trustee Seutter withdrew his request to amend [Motion 013/2022](#).

Board Chair opened the floor for discussion.

VOTE ON MOTION 013/2022: CARRIED UNANIMOUSLY

BUDGET REALLOCATION FOR 2021-22

Secretary-Treasurer Cole presented to the Board for approval proposed budget reallocations for 2021-22.

[014/2022](#) | Trustee Irwin moved: That the Board of Trustees approve a budget reallocation of unanticipated surplus for a total of \$1.495 million to the projects identified in this report and as summarized on Attachment 2 for 2021-22.

CARRIED UNANIMOUSLY

RESERVE REQUESTS FOR 2021-22

Secretary-Treasurer Cole presented to the Board for approval reserve requests for 2021-22.

[015/2022](#) | Vice-Chair Holowaychuk moved: That the Board of Trustees request approval from the Minister of Education to access operating reserves for the items outline on Attachment 1 for a total of \$1,401,500 in 2021-22.

CARRIED UNANIMOUSLY

[016/2022](#) | Trustee Irwin moved: That the Board of Trustees approve \$292,385 of capital reserves be accessed in the current year for \$215,000 office renovations and \$77,385 for server upgrades.

CARRIED UNANIMOUSLY

2022-23 SCHOOL FEE PARAMETERS

Secretary-Treasurer Cole presented to the Board for approval the proposed 2022-23 School Fee Parameters.

Trustee Shotbolt left the meeting at 11:51 a.m. and returned at 11:52 a.m.

[017/2022](#) | Trustee Shotbolt moved: That the Board of Trustees approve the parameters for setting school fees for the 2022-23 school year, as presented.

CARRIED UNANIMOUSLY

Committee Reports

POLICY COMMITTEE

Trustee Footz presented to the Board for information the report from the Policy Committee meetings held Dec. 16, 2021, and Jan. 11, 2022.

[018/2022](#) | Trustee Footz moved: That the Board of Trustees receive the report from the Policy Committee meetings held Dec. 16, 2021, and Jan. 11, 2022, for information.

CARRIED UNANIMOUSLY

Reports for Information

SCHOOL STATUS REPORT 2020-21

Secretary-Treasurer Cole presented to the Board for information the School Status Report for 2020-21.

019/2022 | Trustee Allen moved: That the Board of Trustees receive for information the School Status Report for 2020-21.

CARRIED UNANIMOUSLY

2021-22 INTERIM SCHOOL FEE APPROVAL SUMMARY

Secretary-Treasurer Cole presented to the Board for information the 2021-22 Interim School Fee Approval Summary.

020/2022 | Trustee Seutter moved: That the Board of Trustees receive for information a summary of fee changes for the 2021-22 school year.

CARRIED UNANIMOUSLY

Trustees' Report, Notices of Motion and Request for Information

Reports by trustees were presented.

ADJOURNMENT

Board Chair Boymook declared the meeting adjourned at 12:25 p.m.

Trina Boymook, Board Chair

Mark Liguori, Superintendent