



# BOARD MEETING MINUTES

April 22, 2021

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, April 22, 2021, virtually via Zoom Cloud Meetings and Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Trina Boymook calling the meeting to order at 9:00 a.m.

## BOARD MEMBERS PRESENT

Via video conference:

T. Boymook, Board Chair  
C. Holowaychuk, Vice-Chair  
R. Footz  
S. Gordon  
A. Hubick  
D. Irwin  
J. Seutter  
H. Stadnick  
H. Wall

## ADMINISTRATION PRESENT

Via video conference:

M. Liguori, Superintendent  
S. Stoddard, Associate Superintendent  
B. Billey, Associate Superintendent  
C. Cole, Secretary-Treasurer  
R. Marshall, Director, Instructional Supports  
L. McNabb, Director, Communication Services  
C. Langford-Pickering, Executive Assistant/Recording Secretary

## CALL TO ORDER

Meeting called to order at 9:00 a.m. with all trustees noted above in attendance.

## IN CAMERA SESSION

047/2021 | Trustee Wall moved: That the Board meet in camera (9:00 a.m.).

*CARRIED UNANIMOUSLY*

048/2021 | Vice-Chair Holowaychuk moved: That the Board revert to regular session (9:47 a.m.).

*CARRIED UNANIMOUSLY*

*The Board recessed at 9:48 a.m. and reconvened at 10:02 a.m. with all trustees noted above in attendance.*

## TREATY 6 ACKNOWLEDGMENT

Board Chair Boymook called the meeting to order and acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was signed, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

## **AGENDA**

Board Chair Boymook called for additions or deletions to the Agenda.

Board Chair requested that the March 25, 2021 Board Special Meeting Minutes be added to the Agenda under Approval of Minutes, item 4.2.

049/2021 | Trustee Wall moved: That the Agenda be adopted, as amended.

*CARRIED UNANIMOUSLY*

## **APPROVAL OF MINUTES**

Board Chair Boymook called for confirmation of the March 18, 2021 Board Meeting Minutes.

050/2021 | Trustee Irwin moved: That the Board of Trustees approve the Minutes of March 18, 2021 Board Meeting, as circulated.

*CARRIED UNANIMOUSLY*

Board Chair Boymook called for confirmation of the March 25, 2021 Board Special Meeting Minutes. The Minutes were distributed via e-mail.

051/2021 | Trustee Seutter moved: That the Board of Trustees approve the Minutes of March 25, 2021 Board Special Meeting, as circulated.

*CARRIED UNANIMOUSLY*

## **CHAIR REPORT**

Board Chair Boymook presented the Chair's report.

052/2021 | Board Chair Boymook moved: That the Board of Trustees receive the Chair's report for information.

*CARRIED UNANIMOUSLY*

## **SUPERINTENDENT REPORT**

No report was presented.

## **COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS**

No comments, presentations and delegations were presented.

## **Association and Local Reports**

### **ASBA ZONE 2/3 REPORT**

Trustee Wall presented to the Board the report from the ASBA Zone 2/3 meeting held on March 19, 2021.

053/2021 | Trustee Wall moved: That the Board of Trustees receive the report from the representative of the ASBA Zone 2/3 for information.

*CARRIED UNANIMOUSLY*

*Vice-Chair Holowaychuk arrived in the Public Meeting at 10:13 a.m.*

### **ATA LOCAL REPORT**

Board Chair Boymook welcomed ATA representative D. Zielke. Representative Zielke presented the Local ATA report to the Board.

054/2021 | Trustee Gordon moved: That the Board of Trustees receive the report from the representative of the ATA Local #28 for information.

*CARRIED UNANIMOUSLY*

## Business Arising from Previous Meeting

No business arising from the previous meeting.

## New Business

### **BUSINESS ARISING FROM IN CAMERA**

No business arising from in camera.

### **COVID-19 COST UPDATE AND RE-ALLOCATION OF FUNDS**

Secretary-Treasurer Cole presented to the Board a COVID-19 Cost update and the proposed re-allocation of funds.

055/2021 | Trustee Irwin moved: That the Board of Trustees approve the changes in budget estimates for COVID-19 costs and the requests for additional funding as outlined on Attachment 1.

*CARRIED UNANIMOUSLY*

### **TRANSFER TO CAPITAL RESERVES**

Secretary-Treasurer Cole presented to the Board for approval a proposal for the transfer of \$1,000,000 from the Division Unallocated Operating Reserves to Capital Reserves in 2020-21.

056/2021 | Trustee Seutter moved: That the Board of Trustees approve the transfer of \$1,000,000 from the Division Unallocated Operating Reserve to Capital Reserve in 2020-21.

*CARRIED UNANIMOUSLY*

### **KEY BUDGET ASSUMPTIONS**

Secretary-Treasurer Cole presented to the Board the 2021-22 Key Budget Assumptions for approval.

057/2021 | Trustee Seutter moved: That the Board of Trustees approve the Key Budget Assumptions, as presented.

*CARRIED UNANIMOUSLY*

### **BUDGET ALLOCATIONS INCLUDING USE OF RESERVES**

Secretary-Treasurer Cole presented to the Board the 2021-22 Budget Allocations for approval.

*Superintendent Liguori left the meeting at 10:40 a.m. and Associate Superintendent Billey assumed the Acting Superintendent Role.*

*Vice-Chair Holowaychuk left the meeting at 11:16 a.m.*

058/2021 | Trustee Wall moved: That the Board of Trustees approve a transfer from Division Unallocated Operating Reserves to Division Allocated Reserves of \$5,759,935 (Attachment 2, Page 3 – Column H, Row P).

*Vice-Chair Holowaychuk returned to the meeting at 11:31 a.m.*

Trustee Wall left the meeting at 11:34 a.m. and returned at 11:36 a.m.

*VOTE ON MOTION 058/2021 CARRIED UNANIMOUSLY*

059/2021 | Trustee Hubick moved: That the Board of Trustees approve 2021-22 funding in the amount of \$4,661,935 from the Division Allocated Operating Reserves for COVID costs, Focus on Learning, Social Emotional Supports and other projects (Attachment 2, Page 3 - Column F, Row O).

*CARRIED UNANIMOUSLY*

060/2021 | Trustee Gordon moved: That the Board of Trustees approve a transfer from Division Unallocated Capital Reserves to Division Allocated Capital Reserves of \$500,000 (Attachment 2, Page 2 – Column H).

*CARRIED UNANIMOUSLY*

061/2021 | Trustee Wall moved: That the Board of Trustees approve the use of capital reserves for aging equipment at schools for \$100,000 and Information Technology equipment for \$300,000 (Attachment 2, Page 2 - Column G).

*CARRIED UNANIMOUSLY*

062/2021 | Trustee Seutter moved: That the Board of Trustees approve the use of reserves and allocations for the 2021-22 budget.

*CARRIED UNANIMOUSLY*

**2021-22 SCHOOL FEES**

Secretary-Treasurer Cole presented to the Board for approval the 2021-22 School Fees.

063/2021 | Trustee Irwin moved: That the Board of Trustees approve the 2020-21 School Fees, as presented.

*CARRIED UNANIMOUSLY*

**ADMINISTRATIVE FEES**

Acting Superintendent Billey shared that as per Board Policy 2: Role of the Board, Section 8.11 Fiscal Accountability, the Board of Trustees are to approve the various administrative fees annually, therefore called upon department directors to present the 2021-22 administrative fees as appropriate.

Director Wait presented to the Board for approval the 2021-22 Facility Rental and Lease Fees.

064/2021 | Trustee Stadnick moved: That the Board of Trustees approve the Facility Rental and Lease Fees for the 2021-22 school year, as presented.

*CARRIED UNANIMOUSLY*

Director Reed presented to the Board for approval 2021-22 Specialized Supports Fees.

065/2021 | Trustee Irwin moved: That the Board of Trustees approve the Specialized Supports Fees for the 2021-22 school year, as presented.

*CARRIED UNANIMOUSLY*

Director Marshall presented to the Board for approval the 2021-22 Partners for Science (P4S) Fees.

066/2021 | Trustee Footz moved: That the Board of Trustees approve the Partners for Science (P4S) Fees for the 2021-22 school year, as presented.

*CARRIED UNANIMOUSLY*

Associate Superintendent Stoddard presented to the Board for approval the 2021-22 Alberta Non-Resident and International Students Tuitions.

067/2021 | Trustee Wall moved: That the Board of Trustees approve the Alberta Non-Resident and International Student Tuitions for the 2021-22 school year, as presented.

*CARRIED UNANIMOUSLY*

Director Reed presented to the Board for approval the 2021-22 Play and Learn at Schools (PALS) Fees.

068/2021 | Vice-Chair Holowaychuk moved: That the Board of Trustees approve the Play and Learn at Schools (PALS) Fees for the 2021-22 school year, as presented.

*CARRIED UNANIMOUSLY*

Director Weder presented to the Board for approval the 2021-22 Student Transportation Fees.

069/2021 | Trustee Hubick moved: That the Board of Trustees approve the Student Transportation Fees for the 2021-22 school year, as presented.

*CARRIED UNANIMOUSLY*

*The Board recessed for lunch at 12:18 p.m. and reconvened at 1:06 p.m. with all trustees noted above in attendance.*

#### **ANDREW ATTENDANCE BOUNDARY STUDENT TRANSPORTATION FEE ELIGIBILITY CRITERIA**

Acting Superintendent Billey asked Director Weder to present the report supporting a recommendation that effective 2021-22 school year, students who currently reside in the Andrew Attendance Boundary and choose to attend a non-designated school no longer be considered for exemption from the Student Transportation ineligible fee.

070/2021 | Trustee Wall moved: That the Board of Trustees approve the recommendation that effective the 2021-22 school year students who currently reside in the Andrew Attendance Boundary and choose to attend a non-designated school no longer be considered for exemption from the Student Transportation ineligible fee.

IN FAVOUR: Board Chair Boymook, Trustee Hubick, Trustee Irwin, Trustee Seutter, Trustee Wall

OPPOSED: Vice-Chair Holowaychuk, Trustee Footz, Trustee Gordon, Trustee Stadnick

*CARRIED*

## **Committee Reports**

### **ADVOCACY COMMITTEE**

Board Chair Boymook presented to the Board a report from the Advocacy Committee meeting held on April 6, 2021, for information.

071/2021 | Board Chair Boymook moved: That the Board of Trustees receive for information the report from the Advocacy Committee meeting held on April 6, 2021.

*CARRIED UNANIMOUSLY*

## **POLICY COMMITTEE**

Trustee Footz presented a report from the Policy Committee meeting held on April 13, 2021, for information.

072/2021 | Trustee Footz moved: That the Board of Trustees receive for information the report from the Policy Committee meeting held on April 13, 2021.

*CARRIED UNANIMOUSLY*

## **STUDENT EXPULSION COMMITTEE**

Trustee Wall presented a report from the Student Expulsion Committee meeting held on April 6, 2021, for information.

073/2021 | Trustee Wall moved: That the Board of Trustees receive for information the report from the Student Expulsion Committee meeting held on April 6, 2021.

*CARRIED UNANIMOUSLY*

## **Reports for Information**

### **2020-21 FINANCIAL PROJECTIONS**

Secretary-Treasurer presented to the Board the 2020-21 Financial Projections for information.

074/2021 | Trustee Irwin moved: That the Board of Trustees receive for information the Financial Projections 2020-21.

*CARRIED UNANIMOUSLY*

## **Trustees' Report, Notices of Motion and Request for Information**

Reports by trustees were presented.

## **ADJOURNMENT**

Board Chair Boymook declared the meeting adjourned at 1:52 p.m.

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Trina Boymook, Board Chair

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Mark Liguori, Superintendent