



**BOARD OF TRUSTEES
ELK ISLAND PUBLIC SCHOOLS**

REGULAR
SESSION

THURSDAY, SEPTEMBER 24, 2020

Board Room
Central Services
Administration Building

AGENDA

Mission Statement: To provide high-quality, student-centred education that builds strong, healthy communities.

- 9:00 am 1. **CALL TO ORDER** T. Boymook
2. **IN CAMERA SESSION**
- 10:00 am 3. **AMENDMENTS TO AGENDA / ADOPTION OF AGENDA**
4. **APPROVAL OF MINUTES**
- 4.1 Board Meeting – Aug. 27, 2020 (encl.)
 - 4.2 Board Organizational Meeting – Aug. 27, 2020 (encl.)
 - 4.3 Board Special Meeting – Sept. 16, 2020 (encl.)
5. **CHAIR’S REPORT** T. Boymook (verbal)
- 5.1 Meeting of the Board Chairs – Aug. 31, 2020
 - 5.2 Board Retreat – Sept. 15 and 16, 2020
 - 5.3 ASBA Special General Meeting – Sept. 17, 2020
 - 5.4 Heritage Hills Elementary Grand Opening – Sept. 18, 2020
 - 5.5 Sherwood Park Value Scope Sessions – Sept. 21 and 23, 2020
6. **SUPERINTENDENT’S REPORT** M. Liguori (verbal)
- 6.1 School Start-up Update
7. **COMMENTS FROM THE PUBLIC AND STAFF GROUP REPRESENTATIVES**
- ASSOCIATION/LOCAL REPORTS**
8. **ATA LOCAL REPORT** D. Zielke (verbal)
- BUSINESS ARISING FROM PREVIOUS MEETING**
- NEW BUSINESS**
9. **BUSINESS ARISING FROM IN CAMERA**
10. **BOARD COMMITTEE REPRESENTATIVES LIST 2020-21** T. Boymook (encl.)

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|---|-----------------------------------|
| 11. ACTING CHAIR SCHEDULE 2020-21 | T. Boymook
(encl.) |
| 12. BOARD SELF-EVALUATION | T. Boymook
(encl.) |
| 13. TRUSTEE REMUNERATION 2020-21 | M. Liguori/C. Cole
(encl.) |
| 14. READ IN WEEK 2020 | M. Liguori/S. Stoddard
(encl.) |
| 15. REMOVAL OF WYE SCHOOL FROM ALBERTA EDUCATION
SCHOOL AUTHORITY LIST | M. Liguori
(encl.) |

COMMITTEE REPORT

REPORTS FOR INFORMATION

- | | |
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| 16. TRUSTEES' REPORTS/NOTICES OF MOTIONS/REQUESTS
FOR INFORMATION | (verbal) |
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ADJOURNMENT

RECOMMENDATIONS TO SEPT. 24, 2020 BOARD OF TRUSTEES

2. That the Board meet In Camera.
That the Board revert to Regular Session.
3. That the Agenda be adopted as amended or as circulated.
- 4.1. That the Board of Trustees approve the Minutes of Aug. 27/20 Board Meeting as amended or as circulated.
- 4.2. That the Board of Trustees approve the Minutes of Aug. 27/20 Board Organizational Meeting as amended or as circulated.
- 4.3. That the Board of Trustees approve the Minutes of Sept. 16/20 Board Special Meeting as amended or as circulated.
5. That the Board of Trustees receive for information the Chair's report.
6. That the Board of Trustees receive for information the Superintendent's report.
7. *Comments from the Public and Staff Group Representatives*
8. That the Board of Trustees receive the report from the representative of the ATA Local #28 for information.
9. *Business Arising from In Camera.*
10. That the Board of Trustees approve the 2020-21 Board Committee Representatives list, as presented.
11. That the Board of Trustees approve the 2020-21 schedule for the position of Acting Chair to serve in the absence of the Chair and Vice-Chair, as presented.
12. That the Board of Trustees approve the Board Self-Evaluation Report as developed on Sept. 3/20, and THAT the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board Consideration as deemed appropriate.

13. That the Board of Trustees approve the trustees' remuneration for the 2020-21 year remain the same as the prior year.

14. READ IN Week 2020 Resolution:

WHEREAS READ IN Week recognizes that reading is important for the development of the intellectual, emotional, and social facets of the individual;

WHEREAS reading opens doors to discovery and provides unlimited opportunities for adventure, enjoyment and learning for people of all ages;

WHEREAS literacy is crucial for community development and economic progress;

WHEREAS the Elk Island Public School Board is proud to celebrate learning and life-long education;

Therefore, be it resolved THAT the Elk Island Public School Board supports READ IN Week, October 5 to 9, 2020, and encourages related activities with the schools.

15. That the Board of Trustees approve a motion to remove Wye School from Alberta Education School Authority list, effective Sept. 1, 2020.



BOARD MEETING MINUTES

August 27, 2020

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, August 27, 2020, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Trina Boymook calling the meeting to order at 1:04 p.m.

BOARD MEMBERS PRESENT

On site:

T. Boymook
R. Footz
D. Irwin
C. Holowaychuk
A. Hubick
J. Seutter
H. Stadnick
H. Wall

Via video conference:

S. Gordon

ADMINISTRATION PRESENT

M. Liguori, Superintendent
S. Stoddard, Associate Superintendent, Supports for Students
B. Billey, Associate Superintendent, Human Resources
C. Cole, Secretary-Treasurer
L. McNabb, Director, Communication Services
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Meeting called to order at 1:04 p.m. with all trustees noted above in attendance.

IN CAMERA SESSION

137/2020 | Vice-Chair Wall moved: That the Board meet in camera (1:05 p.m.).

CARRIED UNANIMOUSLY

138/2020 | Vice-Chair Wall moved: That the Board revert to regular session (1:49 p.m.).

CARRIED UNANIMOUSLY

The Board recessed at 1:49 p.m. and reconvened at 2:00 p.m. with all trustees noted above in attendance.

TREATY 6 ACKNOWLEDGMENT

Board Chair Boymook called the meeting to order and acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was signed, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

AGENDA

The Board Chair Boymook called for additions or deletions to the Agenda.

139/2020 | Trustee Irwin moved: That the Agenda be adopted, as circulated.
CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

The Board Chair Boymook called for confirmation of the June 18, 2020 Board Meeting Minutes.

140/2020 | Trustee Holowaychuk moved: That the Board of Trustees approve the Minutes of June 18, 2020 Board Meeting, as circulated.
CARRIED UNANIMOUSLY

The Board Chair Boymook called for confirmation of the July 16, 2020 Board Special Meeting Minutes.

141/2020 | Vice-Chair Wall moved: That the Board of Trustees approve the Minutes of July 18, 2020 Board Meeting, as circulated.
CARRIED UNANIMOUSLY

CHAIR REPORT

Board Chair Boymook presented the Chair's report.

142/2020 | Board Chair Boymook moved: That the Board of Trustees receive the Chair's report for information.
CARRIED UNANIMOUSLY

SUPERINTENDENT REPORT

Superintendent Liguori presented the Superintendent's report.

143/2020 | Trustee Hubick moved: That the Board of Trustees receive the Superintendent's report for information.
CARRIED UNANIMOUSLY

COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS

No comments, presentations and delegations were presented.

Association and Local Reports

No Association and Local reports were presented.

Business Arising from Previous Meeting

No business arising from the previous meeting.

New Business

BUSINESS ARISING FROM IN CAMERA

No business arising from in camera.

POLICY 7: BOARD OPERATIONS

Trustee Hubick presented to the Board a recommendation to suspend Section 4.4.3 of Board Policy 7: Board Operations.

144/2020 | Trustee Holowaychuk moved: That the Board of Trustees suspend Section 4.4.3 of Board Policy 7: Board Operations for the 2020-21 year.

CARRIED UNANIMOUSLY

POLICY 26: SCHOOL DISPUTE RESOLUTION

Trustee Hubick presented to the Board the new Board Policy 26: School Dispute Resolution for approval.

145/2020 | Trustee Irwin moved: That the Board of Trustees approve new Board Policy 26: School Dispute Resolution, as presented.

CARRIED UNANIMOUSLY

146/2020 | Trustee Holowaychuk moved: That the Board of Trustees approve the amendment to Board Policy 13: Appeals and Hearings Regarding Student Matters, as presented.

CARRIED UNANIMOUSLY

TRUSTEE SCHOOL LIAISON REPRESENTATIVE LIST 2020-21

Board Chair Boymook presented to the Board the 2020-21 Trustee School Liaison Representative list for approval.

147/2020 | Trustee Irwin moved: That the Board of Trustees approve the 2020-21 Trustee School Liaison Representative list, as presented.

CARRIED UNANIMOUSLY

Committee Reports

No committee reports were presented.

Reports for Information

FACILITY SERVICES – 2019-20 SUMMER PROJECTS UPDATE

Director Wait presented to the Board the Facility Services 2019-20 Summer and CMR Projects update for information.

148/2020 | Trustee Footz moved: That the Board of Trustees receive for information the Facility Services – 2019-20 Summer Projects update.

CARRIED UNANIMOUSLY

BENEFIT PREMIUM RATES

Benefits and Health Advisor J. Boot presented to the Board for information the benefit premium rates for 2020-21.

149/2020 | Trustee Irwin moved: That the Board of Trustees receive for information the Alberta School Employee Benefit Plan premium rates effective Sept. 1, 2020.

CARRIED UNANIMOUSLY

Trustees' Report, Notices of Motion and Request for Information

Reports by trustees were presented.

ADJOURNMENT

Board Chair Boymook declared the meeting adjourned at 2:30 p.m.

Trina Boymook, Board Chair

Mark Liguori, Superintendent



BOARD MEETING MINUTES

August 27, 2020

The organizational meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, August 27, 2020, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Trina Boymook calling the meeting to order at 2:36 p.m.

BOARD MEMBERS PRESENT

On site:

T. Boymook
R. Footz
D. Irwin
C. Holowaychuk
A. Hubick
J. Seutter
H. Stadnick
H. Wall

Via video conference:

S. Gordon

ADMINISTRATION PRESENT

M. Liguori, Superintendent
S. Stoddard, Associate Superintendent, Supports for Students
B. Billey, Associate Superintendent, Human Resources
C. Cole, Secretary-Treasurer
L. McNabb, Director, Communication Services
K. Baranec, Communications Networking Specialist/Election Officer
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Secretary-Treasurer Cole resumed the Chair position and called the meeting to order at 2:36 p.m. with all trustees noted above in attendance.

NOMINATION PROCEDURES

Secretary-Treasurer Cole presented the Nomination Procedures for the selection of Chair and Vice-Chair. There were no questions or discussion regarding the procedures.

150/2020 | Trustee Irwin moved: That the Nomination Procedures for selection of Chair and Vice-Chair be approved, as presented.

CARRIED UNANIMOUSLY

POSITION OF CHAIR

Declaration of Interest for Board Chair

Each Board member was given one opportunity to declare his or her intent to seek the office of Board Chair. Trustee Boymook stated that she would allow her name to stand for the position of Board Chair. All other Board members indicated that it was not their intent to seek the office of Board Chair.

The Secretary-Treasurer called for a motion that one block nomination be made for the candidate running for the position of Chair.

151/2020 | Trustee Hubick moved: That one block nomination be made for the candidate running for the position of Chair: Trina Boymook.

CARRIED UNANIMOUSLY

Declaration of Results/Announcement of Board Chair

Secretary-Treasurer Cole announced that Trustee Boymook has been elected Chair of Board by acclamation.

Oath of Office

Commissioner for Oaths L. McNabb swore in Trustee Boymook as Board Chair.

Trustee Boymook assumed the Chair.

AGENDA

Board Chair Boymook called for additions or deletions to the Agenda.

152/2020 | Trustee Seutter moved: That the Agenda be adopted, as circulated.

CARRIED UNANIMOUSLY

POSITION OF VICE-CHAIR

Declaration of Interest for Vice-Chair

Each Board member was given one opportunity to declare his or her intent to seek the position of Vice-Chair of the Board of Trustees. Trustee Holowaychuk stated that she would allow her name to stand for the position of Vice-Chair. All other Board members indicated that it was not their intent to seek the office of Vice-Chair.

Board Chair Boymook called for a motion that one block nomination be made for the candidate running for the position of Vice-Chair.

153/2020 | Trustee Wall moved: That one block nomination be made for the candidate running for the position of Vice-Chair: Trustee Holowaychuk.

CARRIED UNANIMOUSLY

Declaration of Results/Announcement of Vice-Chair

Board Chair Boymook declared that Trustee Holowaychuk has been elected Board Vice-Chair of Board by acclamation.

Oath of Office

Commissioner for Oaths L. McNabb swore in Trustee Holowaychuk as Board Vice-Chair.

2020-21 BOARD OF TRUSTEES MEETING SCHEDULE

Secretary-Treasurer Cole presented the proposed 2020-21 Board of Trustees Meeting Schedule for approval. The schedule provides for full-day month Board meetings on the third Thursday of each month, whenever possible. The schedule also provided for an additional date for budget review in May.

154/2020 | Trustee Irwin moved: That the Board of Trustees approve the 2020-21 Board of Trustees Meeting Schedule, as presented.

CARRIED UNANIMOUSLY

TRUSTEE DISCLOSURE STATEMENTS

Secretary-Treasurer Cole advised the Board that the Trustees are required to complete the Trustee Disclosure Statement and submit to her following the Organizational Meeting.

COMMITTEE AND REPRESENTATIVE APPOINTMENTS

Board Chair Boymook advised the Board that the Board Committee Preference list for 2020-21 is to be reviewed and returned with their selection(s) to the Board Chair by the end of the day. The recommendation on committee appointments will be brought to the Sept. 24, 2020 Board Meeting for approval.

155/2020 | Trustee Wall moved: That the Board Committee and Representative appointments for 2020-21 be referred to the Sept. 24, 2020 Board Meeting.

CARRIED UNANIMOUSLY

RESOLUTION TO DESTROY BALLOTS

Board Chair Boymook noted that there were no electronic ballots to be destroyed by the Election Officer as the Board Chair and Vice-Chair positions were elected by acclamation.

ADJOURNMENT

Board Chair Boymook declared the meeting adjourned at 2:47 p.m.

Trina Boymook, Board Chair

Mark Liguori, Superintendent



BOARD MEETING MINUTES

September 16, 2020

The special meeting of the Elk Island Public Schools Board of Trustees was held on Wednesday, September 16, 2020, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Trina Boymook calling the meeting to order at 2:00 p.m.

BOARD MEMBERS PRESENT

On site:

T. Boymook, Board Chair
C. Holowaychuk, Vice-Chair
R. Footz
D. Irwin
A. Hubick
J. Seutter
H. Stadnick

Via video conference:

S. Gordon
H. Wall

ADMINISTRATION PRESENT

M. Liguori, Superintendent
S. Stoddard, Associate Superintendent, Supports for Students
C. Cole, Secretary-Treasurer
L. McNabb, Director, Communication Services
C. Langford-Pickering, Executive Assistant/Recording Secretary

CALL TO ORDER

Meeting called to order at 2:00 p.m. with all trustees noted above in attendance.

TREATY 6 ACKNOWLEDGMENT

Board Chair Boymook called the meeting to order and acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was signed, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

AGENDA

Board Chair Boymook called for a motion to accept the Agenda as presented.

156/2020 | Vice-Chair Holowaychuk moved: That the Agenda be adopted, as presented.

CARRIED UNANIMOUSLY

New Business

FALL BUDGET ADJUSTMENT

Superintendent Liguori shared administration is proposing a Fall budget adjustment as per attachment 1 to deal with the additional COVID related expenses. Potentially additional funds required from the Division to support optimal learning environments for our students and staff.

157/2020 | Trustee Irwin moved: That the Board of Trustees approve the Fall budget adjustment as per Attachment 1 to deal with emergent COVID related expenses.

Secretary-Treasurer Cole walked the Board through the Fall Budget Adjustment 2020-21 Board Summary report.

Board Chair Boymook opened the floor for questions.

Secretary-Treasurer Cole shared the School Allocation list by school for the Trustees to review. Superintendent Liguori shared that the allocation methodology will address the learner issues.

Board Chair Boymook opened the floor for a second and third round of questions.

Vice-Chair Holowaychuk left the meeting at 3:20 p.m. and returned at 3:23 p.m.

Board Chair Boymook identified if funds are not needed for the purpose outlined here, funds are to be returned to the Division or reallocated by the Board. Trustees asked for an amendment to the motion.

158/2020 | Board Chair Boymook moved: That the Board of Trustees amend Motion 157/2020 to read:

That the Board of Trustees approve the Fall budget adjustment as per Attachment 1 to deal with emergent COVID related expenses **and any dollars not needed for the purpose that have been outlined in Attachment 1 be returned to the Board for possible reallocation or put back in Division reserves.**

Board Chair Boymook opened the floor forum for questions from the Board on the amendment.

Vote on the amendment: *CARRIED UNANIMOUSLY*

Trustee Irwin called the question. Board Chair Boymook acknowledged the question, however, had further comments and proposed setting criteria for the additional school allocations and handling the allocations in a similar manner of the leveraging achievement fund.

Superintendent Liguori defined the criteria for the additional school allocations to address three broad areas: learning gaps, class size and mental health supports. Senior Administration will track and bring action back to the Board.

Further discussion was carried.

Vote on amended Motion 157/2020: *CARRIED UNANIMOUSLY*

ADJOURNMENT

Board Chair Boymook declared the meeting adjourned at 3:48 p.m.

Trina Boymook, Board Chair

Mark Liguori, Superintendent



RECOMMENDATION REPORT

DATE: Sept. 24, 2020

TO: Board of Trustees

FROM: Trina Boymook, Board Chair

SUBJECT: Board Committee Representatives List 2020-21

ORIGINATOR: Trina Boymook, Board Chair

RESOURCE STAFF: Trina Boymook, Board Chair
Carol Langford-Pickering, Executive Assistant

REFERENCE: Board Policy 8: Board Committees
Board Policy 9: Board Representatives

EIPS PRIORITY: Enhance public education through effective engagement.

EIPS GOAL: Engaged and effective governance.

EIPS OUTCOME: The Division is committed to engagement and advocacy to enhance public education.

RECOMMENDATION:

That the Board of Trustees approve the 2020-21 Board Committee Representatives list, as presented.

BACKGROUND:

Standing and ad hoc (task force) committees exist at the pleasure and mandate of the Board of Trustees. The trustees have a responsibility to be well prepared for committee meetings and to participate in the discussions and decision-making that may lead to a recommendation to the Board for approval and/or action.

COMMUNICATION PLAN:

Following approval by the Board, the 2020-21 Board Committee Representatives list will be communicated to the Board of Trustees, the Executive Team and School Administration.

ATTACHMENT:

1. 2020-21 Board Committee Representatives list

:clp



2020-21 Board Committee Representatives

COMMITTEE REPRESENTATIVES	TRUSTEES	ADMIN. RESOURCE	DATE APPOINTED
<u>Board Committees as per Board Policy 8</u>			
1. BOARD CAUCUS	All Trustees	M. Liguori S. Stoddard C. Cole B. Billey D. Antymniuk C. Langford-Pickering	Sept. 24, 2020
2. BOARD AGENDA REVIEW	T. Boymook C. Holowaychuk Acting Chair	M. Liguori C. Cole L. McNabb C. Langford-Pickering	Sept. 24, 2020
3. BOARD HIGHLIGHTS	T. Boymook	L. McNabb C. Fletcher	Sept. 24, 2020
4. ADVOCACY COMMITTEE	T. Boymook A. Hubick D. Irwin	M. Liguori S. Stoddard C. Cole L. McNabb	Sept. 24, 2020
5. AUDIT COMMITTEE (Chair of Committee)	C. Holowaychuk J. Seutter H. Wall	M. Liguori C. Cole C. von Tettenborn T. Borchers	Sept. 24, 2020
6. POLICY COMMITTEE	C. Holowaychuk R. Footz S. Gordon	M. Liguori T. Borchers	Sept. 24, 2020
7. STUDENT EXPULSION	H. Stadnick R. Footz J. Seutter	D. Antymniuk TBD	Sept. 24, 2020
8. TEACHERS' COLLECTIVE AGREEMENT NEGOTIATIONS COMMITTEE	T. Boymook D. Irwin H. Wall	M. Liguori B. Billey	Sept. 24, 2020

Board Committees as per Board Policy 9

1. COMMITTEE OF SCHOOL COUNCILS (COSC)	Board Chair All Trustees	M. Liguori C. Fletcher	Sept. 24, 2020
2. BOARD REPRESENTATIVES TO ASBA ZONE 2/3 (Trustees may attend Zone meetings at any time)	H. Wall		Sept. 24, 2020
3. TEACHER EMPLOYER BARGAINING ASSOCIATION (TEBA)	T. Boymook	M. Liguori	Sept. 24, 2020

*The Board Chair may act as ex-officio member of all Board committees, except the Student Expulsion Committee.
Recommended for Approval: Sept. 24, 2020*



RECOMMENDATION REPORT

DATE: Sept. 24, 2020

TO: Board of Trustees

FROM: Trina Boymook, Board Chair

SUBJECT: Acting Chair Schedule 2020-21

ORIGINATOR: Trina Boymook, Board Chair

RESOURCE STAFF: Carol Langford-Pickering, Executive Assistant
Candace Cole, Secretary-Treasurer

REFERENCE: *Education Act*
Acting Chair Schedule 2019-20

EIPS PRIORITY: Enhance public education through effective engagement.

EIPS GOAL: Engaged and effective governance

EIPS OUTCOME: The Division is committed to engagement and advocacy to enhance public education.

RECOMMENDATION:

That the Board of Trustees approve the 2020-21 schedule for the position of Acting Chair to serve in the absence of the Chair and Vice-Chair, as presented.

Acting Chair Schedule 2020-21

<u>Trustee</u>	<u>Month</u>
Don Irwin	September 2020
Jim Seutter	October 2020
Heather Wall	November 2020
Harvey Stadnick	December 2020
Randy Footz	January 2021
Skip Gordon	February 2021
Annette Hubick	March 2021
Don Irwin	April 2021
Jim Seutter	May 2021
Heather Wall	June 2021
Harvey Stadnick	July 2021
Randy Footz	August 2021
Skip Gordon	September 2021
Annette Hubick	October 2021



RECOMMENDATION REPORT

BACKGROUND:

Pursuant to the *Education Act*, section 33, Board Responsibilities, the Board has the authority to appoint from among its members an Acting Chair during the Chair's and the Vice-Chair's absence or inability to act. The Acting Chair shall perform the role during any absence of the Chair and Vice-Chair within the designated time frame.

The schedule will ensure that Acting Chair coverage is in place until the next round of appointments are approved by the Board in October 2021.

COMMUNICATION PLAN:

All stakeholders will be advised.

ATTACHMENT(S):

N/A

:clp



RECOMMENDATION REPORT

DATE: Sept. 24, 2020

TO: Board of Trustees

FROM: Trina Boymook, Board Chair

SUBJECT: Board Self-Evaluation

ORIGINATOR: Trina Boymook, Board Chair

RESOURCE STAFF: Michael S. Solowan, Partner, Brownlee LLP
Board of Trustees

REFERENCE: Board Policy 2: Role of the Board

EIPS PRIORITY: Enhance public education through effective engagement.

EIPS GOAL: Engaged and effective governance.

EIPS OUTCOME: The Division is committed to engagement and advocacy to enhance public education.

RECOMMENDATION:

That the Board of Trustees approve the Board Self-Evaluation Report as developed on Sept. 3/20, and THAT the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

BACKGROUND:

As per Board Policy 2: Role of the Board, Section 7.3, Board development, the Board will “*Annually evaluate Board effectiveness*”. The evaluation was completed on Sept. 3/20.

COMMUNICATION PLAN:

N/A

ATTACHMENT(S):

1. Board Self-Evaluation template

:clp



Section 1: Working Relationships

Key areas:

- Working Relationships - The Board
- Working Relationships - Superintendent and Staff
- Working Relationships - The Public

1. Working Relationships - The Board

Rate each of the indicators below using the following scale:

- 3 - Fully Agree
- 2 - Partially Agree
- 1 - Not Agree
- Don't know

Rating

Trustees publicly support positions taken by the whole Board even if we disagree.

Trustees treat other Board members with respect during the public Board meetings.

Trustees listen and participate in discussions; we are actively engaged.

Rating

Trustees treat other Board members with respect during non-public meetings.

Trustees follow the appropriate lines of authority when dealing with issues related to staff and refer any issues about staff to the Superintendent.

Trustees work with, not around, the Board Chair.

Trustees avoid turning conflicts about issues into personal conflicts.

Trustees are patient and tolerant when interests and priorities differ.

Trustees read the agenda and the supporting materials prior to the Board meetings.

Trustees take our roles, duties and responsibilities very seriously.

Trustees base our votes on the issues at hand and not on personalities.

Rating

Trustees keep confidential items in confidence.

Trustees speak favourably about our Division and its staff in the public arena.

Trustees provide support and mentorship to new Board members.

Trustees are able to speak our minds without fear of being ostracized.

Provide examples that illustrate your response or to comment on specific indicators outlined above. You are expected to, and it would be appreciated, if you can specifically share your comments if you gave a score of less than “3”.

2. Working Relationships - The Board

Strengths:

3. Working Relationships - The Board

Opportunities for Growth:

4. Working Relationships - Superintendent and Staff

Rate each of the indicators below using the following scale:

- 3 - Fully Agree
- 2 - Partially Agree

- 1 - Not Agree
- Don't know

Rating

Trustees treat senior administration and other staff with respect.

Trustees keep the Superintendent informed on issues in a manner that allows him the opportunity to resolve problems in a professional manner.

Trustees respect the authority of the Superintendent to carry out executive action and support the Superintendent's actions, which are exercised within the delegated discretionary powers of the position.

Trustees support the Superintendent's decisions to the public and we relay any disagreement in a private session.

Rating

Trustees consider recommendations of the Superintendent in an unbiased and objective manner.

Provide examples that illustrate your response or to comment on specific indicators outlined above. You are expected to, and it would be appreciated, if you can specifically share your comments if you gave a score of less than “3”.

5. Working Relationships - Superintendent and Staff

Strengths:

6. Working Relationships - Superintendent and Staff

Opportunities for Growth:

7. Working Relationships - The Public

Rate each of the indicators below using the following scale:

- 3 - Fully Agree
- 2 - Partially Agree
- 1 - Not Agree
- Don't know

Rating

The Board is able to withstand the pressure of special interest groups.

Rating

The Board takes the time to learn about important issues facing schools by listening to parents.

The Board has an awareness of the impact of its decisions on the community.

The Board actively encourages the public to attend Board meetings.

The Board has encouraged the formation of committees that include staff and community representatives.

The Board maintains channels of communication with key community leaders.

The Board actively co-operates with the media to inform the public.

The Board makes sure they learn how the public feels before rendering a decision that may be controversial or have a wide-reaching impact on a community.

Rating

The Board actively
advocates for
public education.

Provide examples that illustrate your response or to comment on specific indicators outlined above. You are expected to, and it would be appreciated, if you can specifically share your comments if you gave a score of less than “3”.

8. Working Relationships - The Public

Strengths:

9. Working Relationships - The Public

Opportunities for Growth:



Board Self-Evaluation 2019-20

Section 2: Moving Forward with the Board's Work

Please use the space below to provide feedback to the following questions. Specific examples will be particularly helpful.

10. In what areas do you feel the Board is doing very well?

11. In what areas do you feel the Board can improve?

12. What are the most important things you feel the Board needs to work on in the coming year that will have the greatest impact on education and student learning in Elk Island Public Schools?

13. Our recent advocacy efforts focused on education funding and autonomous school boards. What do you believe should be the focus for 2020-21 and 2021-22?

14. As we enter into the final year of our term, what would you like to see completed before the next election (October 2021)?

Next Steps

- Trustees meet to evaluate the results of the 2019-20 Board Self-Evaluation (Sept. 3, 2020)
- Trustees meet in retreat to discuss and evaluate next steps in addressing areas that were rated low in the self-evaluation (Sept. 15-16, 2020)
- The Board Chair provides a report to public Board on the outcomes of the 2019-20 Board Self-Evaluation and next steps to be taken to address areas requiring change (October 2020)



RECOMMENDATION REPORT

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DATE: Sept. 24, 2020

TO: Board of Trustees

FROM: Mark Liguori, Superintendent

SUBJECT: Trustee Remuneration 2020-21

ORIGINATOR: Candace Cole, Secretary-Treasurer

RESOURCE STAFF: Leah Lewis, Director, Financial Services
Carmine von Tettenborn, Director, Financial Services

REFERENCE: Policy 7: Board Operations

EIPS PRIORITY: Enhance high-quality learning and working environments.

EIPS GOAL: Quality infrastructure for all.

EIPS OUTCOME: Student learning is supported through the use of effective planning, management and investment in Division infrastructure.

RECOMMENDATION:

That the Board of Trustees approve that trustees' remuneration for the 2020-21 year remain the same as the prior year.

BACKGROUND:

Per Section 12.4 of Policy 7: Board Operations:

Trustees' compensation shall be adjusted September 1 annually. The methodology to be used is an average of the percent change in annual average index of Alberta CPI and the percent change in annual average earnings Alberta AWE, not to exceed the increase given to Elk Island Public Schools classified staff and not less than zero.

In the 2020-21 budget, there was no economic increase for classified staff. As such, there has been no increase in compensation for trustees. Typically, EIPS classified staff economic increases follow those of certificated staff. Currently, certificated staff have no economic increase for the 2020-21 year as the last collective agreement expired on Aug. 31, 2020. The outcome of bargaining is not yet known and may not be known for quite some time. When the outcome is known, the Board will make a determination on Section 12.4.

COMMUNICATION PLAN:

The remuneration numbers will be reflected in the 2020-21 Fall Budget.

ATTACHMENTS:

1. 2020-21 Trustees' remuneration schedule

**EIPS Board of Trustees Remuneration Compensation Analysis
2020-21 Fall Budget Preparation**

Summary	Base 2020-21	Executive Allowance	Travel Allowances		Total	
Boymook (Strathcona County)	35,560	12,697	1,353	-	3,240	52,850
Hubick (Strathcona County)	35,560	-	-	-	3,240	38,800
Irwin (Strathcona County)	35,560	-	-	-	3,240	38,800
Seutter (Strathcona County)	35,560	-	-	1,350	3,240	40,150
Gordon (Strathcona County)	35,560	-	-	1,350	3,240	40,150
Stadnick (Fort Saskatchewan)	35,560	-	-	1,350	3,240	40,150
Wall (Fort Saskatchewan)	35,560	-	-	1,350	3,240	40,150
Holowaychuk (Lamont)	35,560	6,174	676	4,750	3,240	50,400
Footz (Minburn)	35,560	-	-	4,750	3,240	43,550
	<u>320,040</u>	<u>18,871</u>	<u>2,029</u>	<u>14,900</u>	<u>29,160</u>	<u>385,000</u>



RECOMMENDATION REPORT

DATE: Sept. 24, 2020

TO: Board of Trustees

FROM: Sandra Stoddard, Associate Superintendent, Supports for Students

SUBJECT: READ IN Week 2020

ORIGINATOR: Sandra Stoddard, Supports for Students

RESOURCE STAFF: Ryan Marshall, Director, Supports for Students
Laura McNabb, Director, Communications
Heather Balog, Consultant, Supports for Students

REFERENCE: N/A

EIPS PRIORITY: Promote growth and success for all students.

EIPS GOAL: Success for every student.

EIPS OUTCOME: More students achieve a minimum of one year's growth in literacy and numeracy.

RECOMMENDATION:

That the Elk Island Public School Board supports READ IN Week, October 5 to 9, 2020, and encourages related activities with the schools.

BACKGROUND:

READ IN Week 2020 will take place during the week of **October 5th to 9th, 2020**. The goal of READ IN Week is to encourage a lifelong love of reading and enhance literacy awareness involving students, staff, parents, and community members.

The theme of this year's event is: *Read Around the World*. Students are encouraged to celebrate by joining a virtual book club, treasuring that new book smell, or telling their friend about their latest great read.

This year's READ IN Week will look a bit different, but the spirit and intent remain the same. People all around the world are rediscovering their love for reading and sharing creative ways to share that love with friends and family. As has been the case in previous years, Elk Island Public Schools will provide many activities that will encourage both in-school and out-of-school learners to bring their stories to life.

COMMUNICATION PLAN:

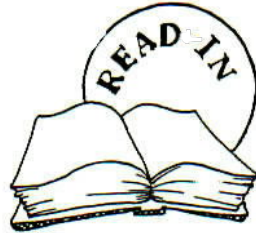
Information about READ IN Week can be found on the EIPS and school websites. All EIPS staff and students are encouraged to share their reading experiences during READ IN Week and throughout the year using the hashtag **#eipsreads**.

ATTACHMENT(S):

1. READ IN Week Resolution

ss:lb

READ IN Week 2020



RESOLUTION

WHEREAS READ IN recognizes that reading is important for the development of the intellectual, emotional, and social facets of the individual;

WHEREAS reading opens doors to discovery and provides unlimited opportunities for adventure, enjoyment and learning for people of all ages;

WHEREAS literacy is crucial for community development and economic progress;

WHEREAS the Elk Island Public School Board is proud to celebrate learning and life-long education;

Therefore, be it resolved THAT Elk Island Public School Board supports READ IN Week, October 5 to 9, 2020, and encourages related activities with the schools.

Trina Boymook, Board Chair



RECOMMENDATION REPORT

DATE: Sept. 24, 2020

TO: Board of Trustees

FROM: Mark Liguori, Superintendent

SUBJECT: **Removal of Wye School from Alberta Education School Authority List**

ORIGINATOR: Mark Liguori, Superintendent

RESOURCE STAFF: Sandra Stoddard, Associate Superintendent of Support for Students
Calvin Wait, Director Facility Services

REFERENCE:

EIPS PRIORITY: Enhance public education through effective engagement

EIPS GOAL: Engaged and effective governance

EIPS OUTCOME: The Division is committed to engagement and advocacy to enhance public engagement.

RECOMMENDATION:

That the Board of Trustees approve a motion to remove Wye School from Alberta Education School Authority list, effective Sept. 1, 2020.

BACKGROUND:

On March 21, 2017, the Government of Alberta announced funding approval for a Wye Elementary replacement school. The groundbreaking ceremony took place on Aug. 29, 2018. The replacement school opened on September 1, 2020 as scheduled and is relocated in the Heritage Hills area in Sherwood Park.

The current Wye Elementary school site is serviced by aging infrastructure and is not connected to Strathcona County's water and sewer and, as such, does not meet Alberta Infrastructure's criteria for a suitable replacement school site.

When a replacement school is built, there is an opportunity to consider a new name for the facility. As per Board Policy 2: Role of the Board, the Board of Trustees is responsible for approving the names of schools and other Division-owned facilities. On Oct. 4, 2018, the Board approved a community consultation process to gauge public interest in a new name for the Wye Elementary replacement school. On Dec. 20, 2018, the Board approved the renaming process for the Wye Elementary replacement school. On March 14, 2019, the Board of Trustees approved the top name of the survey results, Heritage Hills Elementary.

Alberta Education has updated the school name and assigned Heritage Hills Elementary School a school code number of 2252 effective for the 2020-21 school year.



RECOMMENDATION REPORT

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COMMUNICATION PLAN:

Following approval by the Board, the motion will be shared with Alberta Education to remove Wye School from the Alberta Education School Authority under The Elk Island School Division.

ATTACHMENT(S):

N/A

CC: