



# BOARD MEETING MINUTES

June 18, 2020

The regular meeting of the Elk Island Public Schools Board of Trustees was held on Thursday, June 18, 2020, in the Boardroom, Central Services, Sherwood Park, Alberta. The Board of Trustees meeting convened with Board Chair Trina Boymook calling the meeting to order at 9:02 a.m.

## BOARD MEMBERS PRESENT

T. Boymook  
R. Footz  
S. Gordon  
D. Irwin  
C. Holowaychuk  
A. Hubick  
J. Seutter  
H. Stadnick  
H. Wall

## ADMINISTRATION PRESENT

M. Liguori, Superintendent  
S. Stoddard, Associate Superintendent, Supports for Students  
B. Billey, Associate Superintendent, Human Resources  
C. Cole, Secretary-Treasurer  
L. McNabb, Director, Communication Services  
C. Langford-Pickering, Executive Assistant/Recording Secretary

## CALL TO ORDER

Meeting called to order at 9:02 a.m. with all trustees noted above in attendance.

## IN CAMERA SESSION

106/2020 | Trustee Irwin moved: That the Board meet in camera (9:02 a.m.).

*CARRIED UNANIMOUSLY*

107/2020 | Vice-Chair Wall moved: That the Board revert to regular session (10:50 a.m.).

*CARRIED UNANIMOUSLY*

*The Board recessed at 10:50 a.m. and reconvened at 11:00 a.m. with all trustees noted above in attendance.*

## TREATY 6 ACKNOWLEDGMENT

Board Chair Boymook called the meeting to order and acknowledged with respect the history, spirituality, and culture and languages of the First Nations people with whom Treaty 6 was signed, the territory wherein EIPS resides. We acknowledge our responsibility as Treaty members. We also honour the heritage and gifts of the Métis people.

## **AGENDA**

The Board Chair called for additions or deletions to the Agenda.

Trustee Hubick requested that an additional recommendation report to amend Board Policy 9: Board Representatives be added to new business.

Additional agenda item was placed as item 14 and the remaining agenda items were renumbered accordingly.

108/2020 | Vice-Chair Wall moved: That the Agenda be adopted, as amended.

*CARRIED UNANIMOUSLY*

## **APPROVAL OF MINUTES 2020**

The Board Chair called for confirmation of the May 25, 2020 Board Meeting Minutes.

109/2020 | Trustee Seutter moved: That the Board of Trustees approve the Minutes of May 25, 2020 Board Meeting, as circulated.

*CARRIED UNANIMOUSLY*

The Board Chair called for confirmation of the May 28, 2020 Board Meeting Minutes.

110/2020 | Trustee Irwin moved: That the Board of Trustees approve the Minutes of May 28, 2020 Board Meeting, as circulated.

*CARRIED UNANIMOUSLY*

The Board Chair called for confirmation of the June 4, 2020 Board (Special) Meeting Minutes.

111/2020 | Trustee Holowaychuk moved: That the Board of Trustees approve the Minutes of June 4, 2020 Board Meeting, as circulated.

*CARRIED UNANIMOUSLY*

The Board Chair called for confirmation of the June 9, 2020 Board (Special) Meeting Minutes.

112/2020 | Trustee Hubick moved: That the Board of Trustees approve the Minutes of June 9, 2020 Board Meeting, as circulated.

*CARRIED UNANIMOUSLY*

## **CHAIR REPORT**

Board Chair Boymook presented the Chair's report.

113/2020 | Board Chair Boymook moved: That the Board of Trustees receive the Chair's report for information.

*CARRIED UNANIMOUSLY*

## **SUPERINTENDENT REPORT**

No report was presented.

## **COMMENTS, PRESENTATIONS AND DELEGATIONS AT BOARD MEETINGS**

No comments, presentations and delegations were presented.

## Association and Local Reports

### ASBA SPRING GENERAL MEETING REPORT

Vice-Chair Wall presented to the Board the report from the ASBA Spring General meeting held on June 1, 2020.

114/2020 | Vice-Chair Wall moved: That the Board of Trustees receive the report from the representative of the ASBA Spring General Meeting for information.

*CARRIED UNANIMOUSLY*

### PARTNERS IN EDUCATION FOUNDATION REPORT

Trustee Hubick presented to the Board the report from the Partners In Education Foundation meeting held on June 10, 2020.

115/2020 | Trustee Hubick moved: That the Board of Trustees receive the report from the representative of the Partners In Education Foundation for information.

*CARRIED UNANIMOUSLY*

### ATA LOCAL REPORT

Board Chair Boymook welcomed ATA representative D. Zielke. Representative D. Zielke presented the Local ATA report to the Board.

116/2020 | Trustee Holowaychuk moved: That the Board of Trustees receive the report from the representative of the ATA Local #28 for information.

*CARRIED UNANIMOUSLY*

Board Chair Boymook extended gratitude and wishes to ATA representative Zielke for a restful summer break.

## Business Arising from Previous Meeting

No business arising from the previous meeting.

## New Business

### BUSINESS ARISING FROM IN CAMERA

Board Chair

117/2020 | Vice-Chair Wall moved: That the Board of Trustees ratify the Memorandum of Agreement as amended by the provincially appointed mediator's recommendations for the Elk Island Public Schools Teachers' Collective Agreement: September 1, 2018 – August 31, 2020.

Trustee Hubick abstained from the vote because of a conflict of interest.

In Favour: Trustee Stadnick, Trustee Footz, Trustee Irwin, Trustee Seutter, Board Chair Boymook, Vice-Chair Wall, Trustee Holowaychuk and Trustee Gordon.

*CARRIED*

## **POLICY 19: WELCOMING, CARING, RESPECTFUL AND SAFE LEARNING AND WORKING ENVIRONMENTS**

Trustee Hubick presented to the Board the amendments to Board Policy 19: Welcoming, Caring, Respectful and Safe Learning and Working Environments for approval.

118/2020 | Trustee Gordon moved: That the Board of Trustees approve amendments to Board Policy 19: Welcoming, Caring, Respectful and Safe Learning and Working Environments, as presented.

*CARRIED UNANIMOUSLY*

## **POLICY 21: EXPENSE TRANSPARENCY**

Trustee Hubick presented to the Board the amendments to Board Policy 21: Expense Transparency for approval.

119/2020 | Vice-Chair Wall moved: That the Board of Trustees approve amendments to Board Policy 21: Expense Transparency, as presented.

*CARRIED UNANIMOUSLY*

## **BOARD POLICY 9: BOARD REPRESENTATIVES**

Trustee Hubick presented to the Board the amendments to Board Policy 9: Board Representatives for approval.

120/2020 | Trustee Irwin moved: That the Board of Trustees approve amendments to Board Policy 9: Board Representatives, as presented.

*CARRIED UNANIMOUSLY*

## **2020-21 SUPPORTS FOR STUDENTS ADMINISTRATIVE FEES**

Associate Superintendent Stoddard presented to the Board the Play and Learn at School (PALS) fees for the 2020-21 school year for approval.

121/2020 | Vice-Chair Wall moved: That the Board of Trustees approve the PALS fees for the 2020-21 school year.

*CARRIED UNANIMOUSLY*

## **AUDIT ENGAGEMENT LETTER**

Vice-Chair Wall presented to the Board the 2020 audit engagement letter for approval.

122/2020 | Trustee Holowaychuk moved: That the Board of Trustees approve the 2020 audit engagement letter, as presented.

*CARRIED UNANIMOUSLY*

## **USE OF RESERVES FOR THE 2021 ELECTION**

Secretary-Treasurer Cole presented to the Board for approval a recommendation to transfer funds from the Election Reserve and Division Unallocated Reserve to accrue for the 2021 election.

123/2020 | Trustee Gordon moved: That the Board of Trustees approve a transfer from:

- The Election Reserve of up to \$90,486; and
- Division Unallocated Reserves of up to \$9,514

To accrue up to \$100,000 for the 2021 election.

*CARRIED UNANIMOUSLY*

## Committee Reports

### ADVOCACY COMMITTEE

Board Chair Boymook presented a report from the Advocacy Committee meeting held on May 28, 2020, for information.

124/2020 | Board Chair Boymook moved: That the Board of Trustees receive for information the report from the Advocacy Committee meeting held on May 28, 2020.

*CARRIED UNANIMOUSLY*

### AUDIT COMMITTEE

Vice-Chair Wall presented a report from the Audit Committee meeting held on June 9, 2020, for information.

125/2020 | Vice-Chair Wall moved: That the Board of Trustees receive for information the report from the Audit Committee meeting held on June 9, 2020.

*CARRIED UNANIMOUSLY*

## Reports for Information

### UNAUDITED FINANCIAL REPORT FOR SEPTEMBER 1, 2019 TO MAY 31, 2020

Director Lewis presented to the Board the Unaudited Financial Report for Sept. 19 to May 31/20 for information.

126/2020 | Trustee Seutter moved: That the Board of Trustees receive for information the Unaudited Financial Report for Sept. 1/19 to May 31/20 for Elk Island Public Schools.

*CARRIED UNANIMOUSLY*

*Trustee Seutter left the meeting at 11:51 a.m. and returned at 11:53 a.m.*

### SUMMARY OF 2019-20 FEE CHANGES

Superintendent Liguori presented to the Board a summary of 2019-20 fee changes for information.

127/2020 | Trustee Irwin moved: That the Board of Trustees receive for information a summary of fee changes for the 2019-20 school year, for the period Jan. 1/20 to June 18/20.

*CARRIED UNANIMOUSLY*

### 2020-21 INFRASTRUCTURE MAINTENANCE & RENEWAL (IMR) PROJECTS PLAN

Superintendent Liguori introduced Director Wait and Assistant Director Derech and extended a thank you to the Facility Services team for their work in handling multiple projects especially during the COVID situation.

Director Wait and Assistant Director Derech presented to the Board the 2020-21 Infrastructure Maintenance & Renewal Plan for information. The Board also received an update relative to the Capital Maintenance and Renewal fund provided by the Government and Facility Services' Projects Plan.

128/2020 | Trustee Gordon moved: That the Board of Trustees receive for information the 2020-21 Infrastructure Maintenance and Renewal (IMR) Project Plan.

*CARRIED UNANIMOUSLY*

*The Board recessed for lunch at 12:12 p.m. and reconvened at 1:00 p.m. with all trustees noted above in attendance.*

## **2019-20 PLAYGROUND SUMMARY REPORT**

Director Wait presented to the Board the 2019-20 Playground Summary Report for information.

129/2020 | Trustee Footz moved: That the Board of Trustees receive for information the 2019-20 Playground Summary Report.

*CARRIED UNANIMOUSLY*

## **FIRST NATIONS, MÉTIS AND INUIT EDUCATION**

Associate Superintendent Stoddard presented to the Board the First Nations, Métis and Inuit Education update for information.

130/2020 | Trustee Holowaychuk moved: That the Board of Trustees receive for information the First Nations, Métis and Inuit Education in Elk Island Public Schools (EIPS).

*CARRIED UNANIMOUSLY*

## **NATIONAL AND INTERNATIONAL FIELD TRIPS 2019-20**

Division Principal Antymniuk presented to the Board the 2019-20 National and International Field Trips report for information.

131/2020 | Trustee Stadnick moved: That the Board of Trustees receive for information the report on national and international field trips for 2019-20.

*CARRIED UNANIMOUSLY*

## **LOCALLY DEVELOPED COURSES**

Associate Superintendent Stoddard presented to the Board the Locally Developed Courses for information.

132/2020 | Vice-Chair Wall moved: That the Board of Trustees receive for information a report on Locally Developed Courses.

*CARRIED UNANIMOUSLY*

## **Trustees' Report, Notices of Motion and Request for Information**

Reports by trustees were presented.

133/2020 | Vice-Chair Wall moved: That the Board meet in camera (1:43 p.m.).

*CARRIED UNANIMOUSLY*

*The Board recessed at 1:43 p.m. and reconvened in camera at 1:48 p.m. with all trustees noted above in attendance.*

134/2020 | Vice-Chair Wall moved: That the Board revert to regular session (1:52 p.m.).

*CARRIED UNANIMOUSLY*

## **ADJOURNMENT**

The Chair declared the meeting adjourned at 1:52 p.m.

---

Trina Boymook, Board Chair

---

Mark Liguori, Superintendent