

STAFF MEETINGS

Background:

The Division recognizes the value of school staff meetings.

Procedures:

1. Generally, schools dismiss for staff meetings one hour early on the first Wednesday of every month during the school year.
2. Full-time certificated staff shall attend monthly staff meetings.
3. Part-time staff are encouraged to attend monthly staff meetings.
4. Staff who are unable to attend a staff meeting shall ensure they are aware of the information covered at the staff meeting.
5. Classified staff shall attend monthly staff meetings if scheduled during the employee's work hours.
6. A meeting summary shall be maintained and shared with staff.

Reference:

Section 52, 53, 68, 196, 197, 204, 222, 225 *Education Act*