

OUTREACH PROGRAM

Background:

The Division supports the provision of Outreach Programs to provide an educational alternative for secondary students for whom the traditional school setting does not meet their needs.

The Outreach Program allows students to access resources that improve their ability to succeed academically and socially. A flexible approach is taken to teaching and learning in recognition of individual student needs. Students shall have access to the number of instructional hours specified in the [Guide to Education: ECS to Grade 12](#). Students shall have access to instructional materials that follow the Alberta Education Program of Studies.

Definitions:

Next Step:

is the name of the Outreach program and school in EIPS and currently has campuses in the communities of Sherwood Park, Fort Saskatchewan and Vegreville.

Procedures:

1. Next Step will operate as a Division program and as an extension of Division secondary schools.
2. Next Step shall receive a funding allocation from the Division with which to provide instruction to students.
 - 2.1. All secondary principals shall share responsibility for the implementation of the philosophy and operations of Next Step.
 - 2.2. EIPS Summer School will be administered by Next Step and shall operate as a distinct budget centre.
3. Up to and including September 29, senior high school students wishing to register full-time at Next Step do not need current school approval.
 - 3.1. After September 29, senior high school students shall require a referral to Next Step from the school at which they are registered. Administrators will submit a referral to Next Step using the [Next Step Referral Form](#) (Form 221-1).
 - 3.2. Students who are not currently registered at a Division high school may register with Next Step at any time.
4. When schools are considering referring a student to Next Step, contact shall be made first with Next Step administration to co-ordinate the decision-making process before communicating with the student and their parent/guardian.

Reference:

Section 3, 11, 13, 18, 19, 52, 53, 196, 197, 222 *Education Act*

Guide to Education: ECS to Grade 12

[Outreach Programs Handbook \(2009\)](#)