

LOCALLY DEVELOPED/ACQUIRED AND AUTHORIZED COURSES

Background:

The Division makes provisions for locally developed/acquired and authorized junior and senior high school complementary courses.

Definitions:

Locally Developed/Acquired and Authorized Courses (LDCs):

are developed by school divisions and acquired and authorized by the Division to provide students with learning opportunities that complement provincially authorized programs. LDCs allow schools to be innovative and responsive in accommodating students' special interests and abilities, and to address local community interests.

Procedures:

1. All locally developed/acquired and authorized courses and learning resources shall be consistent with the [Guide to Education: ECS to Grade 12](#).
2. Locally developed/acquired and authorized courses are only applicable to junior and senior high schools.
3. All locally developed/acquired and authorized courses shall be approved for a maximum of four years.
4. When locally developed courses are planned to be offered in September, junior and senior high school principals shall submit requests to the Associate Superintendent of Supports for Students by the end of the first week of February. Requests to offer senior high locally developed courses in the second semester shall be submitted to the Associate Superintendent of Supports for Students by the end of the first week of October.
5. The Principal shall submit the [Locally Developed Courses Annual Monitoring Form](#) (Form 219-1) to the Associate Superintendent of Supports for Students by June 15.
6. Courses recommended for approval shall be submitted to the Superintendent who will present them to the Board for information.
7. Evaluation and reporting procedures for locally developed courses shall be consistent with [Administrative Procedure 360: Learning Assessment](#).
8. The Associate Superintendent of Supports for Students shall forward requests for authorizations of credit courses to Alberta Education as required.

Reference:

Section 16, 19, 52, 53, 58, 196, 197, 222 *Education Act*
Guide to Education: ECS to Grade 12