

SCHOOL CALENDAR

Background:

In consultation with staff, parents/guardians, students and surrounding jurisdictions, the Division school calendar will be designed to maximize student and staff learning, consider the needs of families and staff, and accommodate Alberta Education requirements including established diploma exam and provincial achievement test schedules.

Procedures:

1. As per [Board Policy 2: Role of the Board](#), the Division Principal shall prepare a Division school calendar with input from stakeholders and make a recommendation to the Superintendent for approval by the Board prior to December 31 of each year.
2. The Division calendar shall include:
 - 2.1. school-based, Division or self-directed professional learning days for certificated and classified staff;
 - 2.2. two operational days for student-parent-teacher conferences—or days-in-lieu—scheduled in November and March; and
 - 2.3. Easter Monday as a non-operational day.
3. The calendar shall be balanced between the two semesters to accommodate instructional time at the secondary level.
4. Recognizing the importance and uniqueness of Alternative Christian education, the Division will identify one of the professional learning days in each semester for the three Alternative Christian schools to provide dedicated Christian professional learning opportunities for staff.

Reference:

Section 18, 19, 52, 53, 60, 205, 222 *Education Act*
Section 25 Employment Standards Code
Teachers' Collective Agreement
Classified Handbook
Guide to Education ECS to Grade 12